Draft Minutes of the 4th Meeting of the Board of Governors held at 11 a.m. on Saturday, the 9th August 2003 at VNIT, Nagpur.

Following members were present;

1.	Prof. R.H. Tupkary	- Chairman
2.	Dr. R.W. Khare	- Member
3.	Shri V.R. Jamdar	- Member
4.	Dr. C.S. Moghe	- Member
5.	Dr. A.G. Deshpande	- Member
6.	Dr. V.M. Pandharipande	- Member Secretary

Shri V.S. Pandey, Jt. Secretary to Govt. of India, Dr. Rame Gowda, Dr. K. Subramnian, Dr. Vijay Bhatkar, Dr. Ashok Misra, Shri Bhavarlal Jain and representative of Govt. of Maharashtra could not attend the meeting due to their pre-occupation.

At the outset, Dr. V.M. Pandharipande who has recently taken over as a Director was welcomed and introduced to the members of the Board by the Hon'ble Chairman.

Dr. V.M. Pandharipande also welcomed all the members. He briefed the Board members about the Action Plan discussed with Deans and HoDs.

Following agenda was discussed.

04.01 **To confirm the draft minutes of the 3rd Meeting of the Board of Governors held on 27th June 2003.**

The Board confirmed the minutes of the 3rd meeting of the Board of Governors held on 27th June 2003.

04.02 **To note the action taken report on resolutions of the 3rd Meeting of the Board of Governors.**

Arising out of discussion on item no. 03.03, the Board resolved that Dr. M.V. Aware who was earlier Scientist 'C' in Research

Laboratory of Electrical Engineering Department and now designated as Asstt. Professor, has been recommended by the appropriate committee for promotion as a Professor under Career Advancement Scheme, be now promoted as Professor under Career Advancement Scheme. Necessary orders may be issued.

Item No. 03.05 : With reference to the comments received from one of the Board members on this issue it is clarified that the decision that is reported is what was in fact decided in the meeting.

Item No. 03.06 : It was suggested that the sentence, "Dr. V.M. Pandharipande, Director will be attending the International Conference and explore the possibility of Interaction" be withdrawn, since that issue is put at Item 04.05. However, Hon'ble Chairman Dr. R. H. Tupkary will be visiting some universities on the continent including UK in August – Sept 2003.

As regards item no. 03.09, since the Hon'ble members expressed some reservation on the devolution in financial powers, it was clarified that the detailed procedure of purchase shall be worked out before effecting the devolved powers.

Item no. 03.10 : It was suggested to expedite the issue pertaining to correspondence to be made to the panel of architects approved by the Board of Governors.

Item No. 03.14 : The Member Secretary informed the Board that the course evaluation is being implemented in the prescribed format for the current academic session. Feedback from final years at the end of 8th Sem. will also be taken, format for such feedback is under preparation.

The Board noted the action taken on other items.

04.03   **To approve the Annual Accounts for the year 2002-2003**

The Board deliberated the item and approved the Annual Accounts for the year 2002-2003.

04.04   **To approve the conferment of Degrees and Awards during 1st Convocation of the Institute.**

The Board approved the list of students who are recipient of Degrees (including Ph.D.) and Awards during 1st Convocation as proposed.

04.05   **To approve the visit of Dr. V.M. Pandharipande, Director for International Conference at Munich Germany during the month of October 2003.**

The Board approved the visit of Dr. V.M. Pandharipande, Director for presenting his research paper in European Microwave Conference in Munich Germany and visiting Universities in neighbouring countries for academic interaction for a period from 3rd to 13th October 2003.

He will be paid TA/DA (as per actuals, to and fro air fare) and registration fee for the Conference.

04.06   **To approve the Annual Report of the Institute**

The Board approved the Annual Report for the year 2002-2003.

The meeting ended with vote of thanks to the Chair.

V.M. Pandharipande
Member Secretary

R.H. Tupkary
Chairman