


Minutes of Deans Meeting held on 9th July, 2012 at 11 am

Director convened meeting of Deans and Registrar, following officials attended the meeting

Dr. R K Ingle	Dean (Faculty Welfare)
Dr. R M Patrikar	Dean (Academic)
Dr. Animesh Chatterjee	Dean (R & C)
Dr. Rajesh Gupta	Dean (P & F)
Dr. A. P. Patil	Dean (Student Welfare)
Dr. A G Kothari	Professor
D M Parate	I/c Registrar

- 1 Director was appraised about the status of ongoing activities by the Deans.
- 2 It was discussed to arrange the orientation program for the newly recruited faculty to the institute, preferable in July 2012.
- 3 It was decided to arrange the induction program for first year students admitted in 2012-13 year on 24th July, 2012.
- 4 It was decided to arrange the management training program for all HoDs, Deans and Administrative officers preferably during the third week of August under TEQIP.
- 5 It was discussed to impress the faculty to set a target of one research paper per year and submission of project proposal under the research schemes of Govt of India. It was proposed to discuss this matter in HoDs meeting.
- 6 It was discussed to encourage the faculty for visiting abroad universities / institutions and grant will be available under TEQIP II for a period of one month.
- 7 It was discussed to arrange / depute technical and non technical manpower for the skill based training program under TEQIP II.
- 8 It was discussed to equip the Girls hostel with appropriate physical education facilities.
- 9 Director appraised that Hon Chairman is abroad during the September and October and hence it is proposed to extend convocation date. It was decided to hold convocation in first week of November. Dean (Acad) shall coordinate the communication to Hon Chief Guest in the matter.
- 10 It was decided to prepare the administrative and purchase manual for the institute.
Meeting ended with thanks to the Chair.


DIRECTOR
10/7/12

D. (Acad)