

VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY, NAGPUR

Dean(FW)/6666

Date:

Minutes of HoD's meeting held on 16/11/2012 at 3.00 PM in senate hall. The agenda item are as below:


- i) TEQIP Activity
- ii) Course book
- iii) Academic Calendar

The following were present:

1. Dr. R. K. Ingle, Dean (Faculty Welfare)
2. Dr. A. P. Patil, Dean (Student Welfare)
3. Dr. A. Chatterjee, Dean (Research & Consultancy)
4. Dr. V. A. Mhaisalkar, HoD Civil Engineering Department
5. Dr. S. A. Mandavgane, HoD Chemical Engineering Department
6. Dr. S. G. Sapate, HoD Metallurgy & Materials Engineering
7. Dr. S. V. Bakre, HoD Applied Mechanics Department
8. Dr. I. K. Chopde, HoD, Mechanical Engineering Department
9. Dr.(Mrs.) S. R. Patrikar, HoD Physics Deptment
10. Dr. B. S. Umre, I/c Hod Electrical Engineering Department
11. Dr. S. R. Sathe, HoD Computer Science Department
12. Dr. (Mrs.) Anupama Kumar, HoD Chemistry Department
13. Dr.(Ms.) M. Ghosal, HoD, Humanities Department
14. Dr. (Mrs.) A. R. Dongre, HoD Architecture & Planning Department
15. Dr. G. P. Singh, HoD, Mathematics Department
16. Dr. R. R. Yerpude, HoD Mining Engineering Department
17. Dr. K. D. Kulat, HoD Electronics Engineering Department

The discussion was as below:

1. Dean (R & C) has briefed about TEQIP- II funding and the utilisation so far. All HoDs were requested to expedite planning of STTP/Workshop/conferences and send these Proposal to Dean (R & C) as early as possible. It was suggested that there can be joint project among various departments.
2. Dean (FW) informed about two training programme one at NIT Nagpur for newly joined faculty by IMT Nagpur and other at ISB Hyderabad for Senior faculty. HoDs are requested to suggest names of faculty member for similar courses i.e. One proposed at IMT Nagpur campus and other may be at IIM Ahmedabad/ IIM Banglore/ IIM Indore, so that their training programme can be taken up.
3. It is opined by all that there should be finding from TEQIP-II for all remedial classes conducted for academically weak students (for example – Maths department conducting remedial classes to easy students).
4. HoDs are requested to encourage class A/B/C/D staff for training under TEQIP- II.
5. HoDs are requested to furnish fund utilisation under TEQIP – II to Dean (R & C) alongwith future plan for utilisation of funds by 23rd November, 2012.
6. It was opined by all HoDs to have consultant/ Expert for procurement of equipment.
7. The course book prepared to all the department was discussed and it is suggested to have one course book for 1st year students with complete scheme of examination of all year and syllabus of 1st year. Separate course book will be prepared for each department for UG as well as for PG programs. Departments having more than one PG program can have separate course books. There course book will be printed through TEQIP –II.
8. The revised academic calendar for 2013 is circulated. HoDs are requested to suggest changes, if any.
9. The meeting ended with thanks to the Chair.


Dean (Faculty Welfare)

Submitted to the Director for approval.


26/11