

Visvesvaraya National Institute of Technology, Nagpur

From -

Ref.

Recommendation note

NOTE

Sub – VNIT Quotation / Tender enquiry for Date.....

Enclosed herewith the comparative statement, with received quotations and financial approval in respect of our enquiry for

Kindly issue the purchase order to M/s as lowest bidder (L1), as recommended below.

S N	Name of Firm (L1)	Name of Item & Specifications	Quantity	Basic Rate in Rs	Total Amount in Rs (Incl. of GST)
1					

Amount of Financial approval:

Debit grant:

Signature of Indenter

To,

Joint Registrar – Stores