VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY, NAGPUR
Application for Approval through TEQIP III

Submitted :

1. Name of Faculty/Staff Member : _____

2. Designation: _____ AGP_____ Department: _____

3 . Leave applied (C.L./ Sp.C.L.) : From _____ To_____/ On_____

A)	Attending workshop / Seminar / Paper Presentation/Official Meeting /Conference (National/International)/ Academic or Industry Visit / Training Program / Signing MOU	
A.1)	Conference Organizers (Enclose documents) :	
A.2)	Title of Paper (Enclose paper, Acceptance letter)	
A.3)	Venue of the Conference :	
A.4)	Date of the Conference :	
A.5)	Alternate arrangements made for academic / administrative work during the absence from VNIT :	
A.6)	Registration Fees :	Rs.
A.7)	Cost of air / train travel in India :	Rs.
A.8)	Accommodation / Hotel Charges :	Rs.
A.9)	Any other information/claim (attach documents) :	
A.10)	**Total Financial Requirement excluding DA** :	Rs.

B)	Organizing event(s) (Conference / Symposium / Seminar / Staff Development / Guest Lecture) at VNIT Nagpur/ SATI Vidisha / NIT Agartala	
C.1)	Topic of the Event :	
C.2)	Departmental Coordinator	
C.3)	Twinning Institute Coordinator :	
C.4)	Date of the Event :	
C.5)	No of Participants Faculty :	
	Students :	
	Others :	
C.6)	Sponsoring Agency (If Any) :	
C.7)	Fees Charged per participant (Partial Funded /TEQIP Funded) : Rs.	
C.8)	Expenditure towards Experts / Invited Faculties :	
	a)Travel : Rs.	
	b) Honorarium : Rs.	
	c) Accommodation Rs.	

C)	Minor repairs & maintenance/Lab equipment(s).	
C.1)	Components / repairs required :	
C.2)	Laboratory & Department Name :	
C.3)	Use of Equipment (UG / PG) :	
C.4)	Warranty or Expiry Date :	
C.5)	Estimate for Repair :	Rs.

D)	Component & consumables for project work (UG/PG) (limited to Rs. 5000/- per project)		
D.1)	Name of the Project	:	
D.2)	Name of Components/ Consumables required	:	
D.3)	Total cost of Component/ Consumables	:	Rs.

LIST OF DELIVERABLES:

S. No.	Purpose	Tick (√)	Comment
1.	Filing Patent		
2.	Publishing Paper in peer reviewed National or International Journal.		
3.	Publishing & Presenting Research Paper at National or International conference.		
4.	Development & design of prototype for further Product Development and Commercialization.		
5.	Accomplishment of an innovative Academic Projects.		
6.	Introducing New Theory Course		
7.	Introducing New Lab Course.		
8.	Introducing New Experiments in the existing Lab Course.		
9.	Updating Contents of existing Theory Course		
10.	Introducing assignments based on new knowledge or skills acquired during teaching the relevant course.		
11.	Accomplishing Projects with Industry Collaboration.		
12.	MOU – Academic and/or Industry at National or International Level.		
13.	OTHERS. Please Specify Below:		

Specify OTHERS (If Any): _____

- Applicant must report the development and work progress report once in a month.
- Applicant must submit the copy of work accomplished to TEQIP III Coordinator within stipulated time.
- Work completion certificate must be obtained from supervisor and must be submitted to TEQIP III Coordinator.

Date :   **Signature of the Faculty / Staff**

	For Office Use			Signature
1.	Remarks by HoD	:		
1.	Comments by TEQIP Coordinator	:		
2.	Comments by Dean (FW)	:		
3.	Comments by Dean (R&C)			
4.	Comments by Dean (Acd)			
5.	Comments by Dean (P&D)	:		
6.	Recommendation by the Director	:	Approved/Not Approved / Discuss	