

Draft minutes of the First Meeting of the Building & works Committee
(BWC) held on 9th December 2002.

The following members attended the meeting.

1. Dr S U Pathak,	I/C Director	Chairman
2. Shri V R Jamdar,	BOG Niminee	Member
3. Shri A K Sinha,	CE-Civil(CPWD)	Member
4. Shri Sarjan Singh,	SE-Electrical(CPWD)	Member
5. Dr A G Deshpande	DEAN(P&F)	Member
6. Shri B M Ganveer	Registrar	Member & Secretary

Dr R K Ingle, Professor Incharge (New Constructions & Maintenance) attended the meeting as a special invitee.

Shri S K Biswas, Director, Department of Education, MHRD, Govt. of India could not attend the meeting.

The following agenda was discussed.

Item 01:01 To approve the procedure for New Construction and civil and Electrical Maintenance activities on the campus

The procedure for new constructions is approved by the BWC with following correction in the proposal of "Procedure for New construction in VNIT campus".

It was recommended to constitute single committee i.e. Standing Committee against

- i. Committee for preliminary approval,
- ii. Scrutinizing Committee
- iii. Tender Committee.

The constitution of the standing committee shall be as under.

1. Dean (P&F), Chairman

2. Head of the User department
3. Head of the Civil Engineering department
4. Professor Incharge (New Constructions)
5. Expert nominated by Director

The Committee for deciding the empanelment of Architects is approved as below:

- i. Director, VNIT Nagpur – Chairman
- ii. Structural Engineer / Sr Chief Architect from CPWD
- iii. SE(Electrical), CPWD
- iv. Head of the Civil Engineering Department
- v. Professor In charge (Institute Works) – Member
Secretary

The BWC further recommended that the checklist should be revised or updated as and when felt necessary.

Item 01:02 To approve the empanelment of Architectural Consultant

The BWC accorded its approval to the empanelment of Architectural consultant as proposed for a period of three years with a provision of extension by two more years and suggested to consult Shri R Vaidya, Sr Architect, CPWD Nagpur while finalizing the document

Item 01:03 To delegate the power of construction activities to the Director to the extent of Rs 10 lakhs

The BWC deliberated the issue and recommended that the Director can award the works related to Civil & Electrical, Maintenance, repair, up gradation, rehabilitations etc. to the extent of Rs 7.00 Lakhs (Rs 5 Lakhs for Civil works and Rs 2 Lakhs for electrical works).

Item 01:04 **To approve the Tender Document**

The BWC approved the tender document (Type B1) for on going works. However, for future construction activities the suggestions/modifications shall be sought from CPWD and the same shall be placed for the approval of BWC in the ensuing meeting.

Item 01:05 **Permission to issue Tender Notices**

BWC has permitted to issue Tender notices for the following works:

- i. Construction of Sump
- ii. Extension to dispensary
- iii. Lecture room for Electrical Engineering department
- iv. Rehabilitation of old departmental buildings (Civil & Electrical Works)

The BWC further advised to allot the following works to CPWD for execution.

- i. Widening of Roads, drains etc
- ii. Re-electrification of College Buildings

Regarding the preparation of Master Plan of the Campus:

The BWC recommended inviting open tender for preparation of Master plan of the campus by advertising in Newspapers, inviting prospective Architects/bidders (CPWD, PWD, CIDCO and other organizations) for Master Plan preparation.

Item 01:06 **Construction of Information Centre-cum-Conference / Seminar hall complex**

BWC unanimously approved the proposal and it was indicated that preliminary preparations may be initiated by VNIT for this work.

Item: 01-07 To considered the status of Research and Planning Cell

BWC approved the abolishment of the existing Research and Planning cell and further suggested that the drawings (Architectural and structural) from Research & Planning cell shall be maintained in Estate Maintenance section.

BWC further recommended that the total work of planning, designing; estimation etc. be awarded to outside professional agency and institute shall scrutinize the same.

The meeting ended with vote of thanks to the chair.



S U Pathak
Chairman

