

VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY, NAGPUR
विश्वेश्वरय्या राष्ट्रीय प्रौद्योगिकी संस्थान, नागपूर

Dean (FW) / 1573
Date: 19/03/2013

Minutes of HoD meeting held on 27th February 2013 in Senate hall

The following attended the meeting

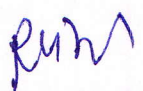
- Dr. R. K. Ingle, Dean (Faculty Welfare)
Dr. Rajesh Gupta, Dean (P & D)
Dr. R. M. Patrikar, Dean (Academic)
Dr. A. P. Patil, Dean(SW)
Dr. K. D. Kulat, HoD Electronics Engg. Deptt.
Dr.(Mrs) A. Kumar, HoD Chemistry Deptt.
Dr. Yogesh Deshpande, HoD Humanities Deptt.
Dr. V. K. Deshpande, HoD Physics Deptt.
Dr. V. A. Mhaisalkar, HoD Civil Engineering Deptt.
Dr. S. G. Sapate, HoD Metallurgical & Materials Engg. Deptt.
Dr. S. A. Mandavgane, HoD Chemical Engg Deptt.
Dr. G. P. Singh, HoD Maths Department
Dr. R. R. Yerpude, HoD Mining Department
Dr. B. S. Umre, HoD Electrical Engg. Deptt.
Dr. S. V. Bakre, HoD Applied Mechanics Deptt.
Dr. S. R. Sathe, HoD Computer Science Deptt.
Dr. I. K. Chopde, HoD Mechanical Engg. Deptt.
Dr. A. R. Dongre HoD Architecture & Planning Deptt.
Dr. R. B. Deshmukh TEQIP Coordinator was partly present for the meeting

The following points were discussed

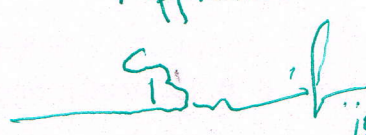
1. Dean(FW) briefed about some of the decision taken on BWC, FC and BoG.
2. It is informed to all HoDs that draft rolling advertisement is mailed to them requesting to suggest addition/ modification, if any, by 8th March 2013 to Dean(FW).
3. It is informed to all the HoDs to send letter or any correspondence to Director through concerned Dean and/or as per the flow Diagram of movement of Letter/files circulated earlier.
4. Intellectual Property Policy (IPR) Document of IIT Mumbai is discussed. It is proposed to have similar guidelines in VNIT. Dr. R. B. Deshmukh coordinator TEQIP will take initiative to prepare this.
5. The Academic data required for TEQIP is discussed. It is proposed to take data from earlier Annual reports and submit to HoDs for further suggestion. Dr. R. B. Deshmukh coordinator TEQIP will take initiative to prepare this.
6. Dean(FW) informed that Dr. S. C. Sahasrabudhe, member (BoG) will deliver Lecture on NBA preparation to all HoDs and coordinator on 18th March 2013 at 3.00 PM in Senate Hall.

7. HoDs are informed about the placing of Minutes of meeting of BoG, FW, BWC, HoD, Deans meeting on Institute website. HoDs are requested to place their minutes of departmental and BoS meetings on web.
8. It is informed by HoDs that most of the student did not attend the classes on 18th February 2013 i.e. after Arohi function. Also the rooms taken from the departments for conducting various activities were handed over to departments in bad shape. A policy need to be framed to avoid such incidences.
9. Most HoDs informed that Institute web is very slow and need upgradation. It was informed that the Institute is in process of purchase of UTM for Network Centre, which will improve the speed of institute network.
10. The problem of dogs on campus was also discussed and opined that the problem should be immediately solved with the help of NMC. Registrar is requested to pursue the matter with NMC.
11. It is proposed not to allow Summer Term Course for the students involved in indisciplinary action or fined for breaking rules on the campus.
12. The record and sanctioning of leave of Contract/Adhoc employees is discussed. HoD/HoS will be sanctioning authority for leave in respect of Contract/Adhoc employee. The relevant application in the prescribed form may be kept in department/ section for verification. Revised Proforma is enclosed herewith.

The meeting is ended with thanks to the Chair.


Dean (Faculty Welfare)

Submitted to Director for approval,

Approved

18/2/13

To
All Above Members
The Registrar