

VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY, NAGPUR

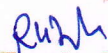
Dean(FW)/ 6094  
Date: 22/10/12

HoD's meeting scheduled on 07/09/2012 at 3.30 PM in senate hall is attended by following

Dr T. Srinivasa Rao, Director  
Dr. Rajesh Gupta, Dean (FW), Dr. A. P. Patil, Dean(SW), Dr. R. K. Ingle, Dean (FW) ,  
Dr. A. Chatterjee, Dean (R & C), Dr. B. M. Ganveer, Registrar  
Dr. V. A. Mhaisalkar, HoD, Civil Engineering  
Dr. S. G. Sapate, HoD, Metallurgy & Materials Engineering  
Dr. A. R. Dongre, HoD, Architecture & Planning Department  
Dr. S. R. Sathe, HoD, Computer Science Department  
Dr. S. A. Mandavgane, HoD, Chemical Engineering Department  
Dr.(Mrs.) Anupama Kumar, HoD, Chemistry Department  
Dr. P. Chakravarthy, I/c HoD Mathematics Department  
Dr. S. V. Bakre, HoD Applied Mechanics Department  
Dr. H. M. Suryawanshi, HoD, Electrical Engineering Department  
Dr. R. R. Yerpude, HoD, Mining Engineering Department  
Dr. K. D. Kulat, HoD, Electronics Engineering Department  
Dr. (Ms) M. Ghosal, HoD, Humanities Department  
Dr. I. K. Chopde, HoD, Mechanical Engineering Department  
Dr.(Mrs.) S. R. Patrikar, HoD, Physics Department

The following points were discussed.

1. It is informed by HoD's that class committee meets after 1<sup>st</sup> sessional and the result along with the shortage of attendance cases are discussed in the department. It is suggested by Dean(SW) to inform all the cases of Low attendance to his office and Dean(SW)'s office will write to all the parents regarding shortage of attendance of their wards.
2. It is informed by all the HoDs that there are no alarming cases related to academic.
3. It is suggested to HoDs to encourage their supporting staff to undergo training. Funds will be made available from TEQIP II.
4. Earlier all the department were allotted Rs. 30 lakhs under plan grant. It is suggested by Director to allot additional Rs. 20 lakhs to all the departments as plan grant. All HoDs are requested to send their requirements along with approval to Chairman SPC for tendering before 15<sup>th</sup> September, 2012
5. The delay in purchases of PCs and LCD is clarified by Dr. L. M. Gupta, Chairman, SPC. Very soon both the tenders will be finalised and order will be issued. HoDs having further requirement in this regards shall take approval from Director and submit the same to store section.
6. Dean (P & D) explained the reasons behind the unspent balance allotted to construction. Director informed to take necessary steps to accelerate the works.
7. It is opined by all to have centralised class room complex. It was informed by Dean (P & D) that earlier class room complex is already approval by BWC. Director suggested to review the drawing and the same can be initialised with approval from BWC.
8. Most of the HoDs reported the leakage problem in the departments. Dean (P & D) is requested to do the needful in this matter by consulting the experts in this area.
9. It is suggested to check the structured stability of the existing old building (G + 1) to house additional floor. HoD (AM) is requested to form a team and submit a report on this.
10. Dean (R & C) expressed concern about the conferences hosted by various institute to be attended by faculty and Ph.D scholar. It is opined by all that priority should be conference organised by IIT, NIT, Professional bodies, Government Engineering Colleges. Regarding conference organised by private Engineering College, HoD must strongly recommend in case it is really good institute.
11. HoDs are informed not to entertain any request from students for making available of class room for practising of extra curriculum activities unless recommended by Dean (SW).

  
Dean (Faculty Welfare)

Submitted to the Director for approval,