

Participants:

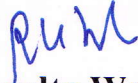
1. Dr. N. S. Chaudhari, Director
2. Dr. R. K. Ingle , Dean (Faculty Welfare)
3. Dr. G. P. Singh, Dean (Student Welfare)
4. Dr. S. R. Sathe, Dean (P & D)
5. Dr. R.K. Paretkar, HoD, Metallurgy & Materials Engineering
6. Dr. S. V. Bakre, HoD Applied Mechanics Department
7. Dr. R. B. Deshmukh, HoD Electronics Engineering Department
8. Dr. M. V. Aware, HoD Electrical Engineering Department
9. Dr. P. P. Chakravarthi, HoD Mathematics Department
10. Dr. A. R. Tembhurkar, HoD Civil Engineering Department
11. Dr. R. R. Yerpude, HoD Mining Engineering Department
12. Dr. K. L. Wasewar, HoD, Chemical Engineering Department
13. Dr. S. S. Umare, HoD Chemistry Department
14. Dr. S. B. Thombre, HoD, Mechanical Engineering Department
15. Dr. R. Kotharkar, HoD, Architecture & Planning Department

Following points were discussed.

1. All Heads presented a brief introduction and observation of their departments i.e. no. of UG/PG programs, no. of research scholars, faculty and non-teaching staff, space crunch in the department, strength and weaknesses, financial requirement for upgradation of lab equipments, requirement of increased DoE to meet expenses for PG/UG experimental projects, etc. Dean (P & D) is requested to look into the requirement of space and possibility of increased DoE for the department.
2. It is proposed to have HoDs meeting once in a month i.e first Friday of the month. (Thursday in case Friday is holiday). HoDs are requested to conduct prior meeting in their department and present brief information in this meeting. It is requested to upload these minutes on departmental web page.
3. Dean (R & C) is requested to prepare list of SCI journals of each department after getting necessary information from department and send to department for reference.
4. HoDs are requested to prepare list of Tier I, II & III level International conferences in their departments. Faculty are encouraged to attend Tier-I conference with or without presentation of paper and Tier-II conferences with presentation of paper only. Faculty are discouraged to attend tier-III conferences.
5. Dean (R & C) is requested to place information about SCI journals and Tier-I, II & III conferences on Institute web.

6. All the departments are requested to prepare their departmental vision plan i.e. short term (3-5 years), medium term (5-7 years) and long term (> 20 years) and submit the same in details before next HoDs meeting i.e. 2nd August 2013. Also, HoDs are requested to submit brief on their vision statement before 16th July 2013 to the Director. It is proposed that student intake will increase by 30% in short term.
7. Director suggested taking full time Ph.D scholar instead of part time. He put more emphasis on taking more full time Research scholar as their availability in Institute is more. Also it is advised to take only GATE qualified candidate for Full Time Ph.D.
8. Director suggested that all faculties should prepare course material for their courses and upload on web or provide hard copy to students. All faculties are requested to allot one period/week for tutorials.
9. Director suggested preparing a detailed proposal to be submitted to Japan Co-operation federation which include modification/ upgradation of existing lab/Research facilities, creation of new R & D facilities etc. within 3-4 months.
10. Detailed note for academic peer review has been circulated. Departments are requested to go ahead with the peer review as per the circulated plan.

The meeting is ended with thanks to the Chair.


Dean (Faculty Welfare)


29/7/2013
Submitted to the Director for kind approval.