



MINUTES OF 56TH FINANCE COMMITTEE MEETING HELD ON MONDAY, 22ND APR 2019 AT V.N.I.T., NAGPUR.

The following members were present:

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1. Shri Vishramji Jamdar, Industrialist - Chairman
2. Dr. P M Padole, Director, VNIT, Nagpur - Member
3. Shri A K Singh, Under Secretary, MHRD, New Delhi - Member
(Through Skype)
4. Shri D K Singh, Deputy Secretary (IFD), MHRD, New Delhi - Member
(Through Skype)
5. Dr.H.S. Pandalai, Prof. IIT Bombay - Member
6. Shri V.K. Divekar, Industry representative - Member
7. Dr.S.R.Sathe, Registrar, VNIT, Nagpur - Member Sec.

Dr. G P Singh, Dean (P&D) and Shri S. S. Jagdale, Dy Registrar (Accounts) attended the meeting as special invitees.

F 56.01 To confirm the Minutes of the 55th Meeting of the Finance Committee held on 7th March 2019 .

The Draft Minutes of the 55th Meeting of the Finance Committee held on 7th March 2019 are placed at **Annexure-I**.

Hence, the Finance Committee is requested to confirm the minutes.

Resolution: The Minutes of the 55th Meeting of the Finance Committee held on 07 Mar 2019 are confirmed.

F 56.02 To note the action taken on the resolutions of 55th meeting of Finance Committee.

<i>Agenda Item</i>	<i>Resolution</i>	<i>Action Taken</i>
<p>F 55.04 To consider the request of Dr. P.S. Dhule, Sr. Medical Officer, VNIT, Nagpur regarding grant of Annual Allowance, Conveyance Allowance and Post Graduate Allowance.</p> <p>Dr. P.S. Dhule, Sr. Medical Officer has put up application dated 26/10/2018 along with the relevant documents regarding the request of allowances like Annual Allowance, Conveyance Allowance and Post Graduate</p>	<p>As per the comments received from MHRD, it was recommended that the matter may be referred to MHRD to take a policy decision whether these allowances may be made applicable to medical officers of NITs.</p>	<p>The letter has been sent to MHRD along with relevant details.</p>

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<p>Allowance. The Note from Estt. Section along with his application is enclosed in Annexure-III.</p> <p>The Finance Committee is requested to recommend the same to BoG.</p>		
<p>F 55.05 To consider the request of Dr. R.T. Motghare, Medical Officer, VNIT, Nagpur regarding grant of Annual Allowance, Conveyance Allowance</p> <p>Dr. R.T. Motghare, Medical Officer has put up application dated 26.10.2018 for sanctioning Annual Allowance and Conveyance Allowance payable to Doctors. The Note from Establishment Section along with his application and relevant documents is enclosed in Annexure – IV.</p> <p>The Finance Committee is requested to recommend the same to BoG.</p>	<p>As per the comments received from MHRD, it was recommended that the matter may be referred to MHRD to take a policy decision whether these allowances may be made applicable to medical officers of NITs.</p>	<p>The letter has been sent to MHRD along with relevant details.</p>
<p>F 55.06 To approve the payment of 14% monthly contribution of basic + DA to NPS A/c Holders.</p> <p>The Establishment Section has put up the note (Annexure-V) along with the gazette notification issued by Dept. of Financial Services dated 31st January, 2019 regarding payment of 14% monthly contribution of basic + DA by Employer to NPS A/c Holders w.e.f. 1st April, 2019.</p> <p>The salient feature of this notification is as given below:</p> <p>“The monthly contribution would be 10 percent of the basic pay plus Dearness Allowances (DA) to be paid by the employee and 14 percent of the basic pay plus D.A. by the Central Govt.”</p> <p>VNIT is governed by NIT Act and NIT Statutes and the employees appointed on or after 01/01/2004 are governed by New Pension Scheme (NPS).</p> <p>Hence, The Finance Committee is requested to recommend to BoG the increase of employer’s contribution to 14% of the basic pay + DA w.e.f. 1st April, 2019 and also the other provisions as mentioned in this gazette notification.</p>	<p>As per the comments received from MHRD, the proposal is yet to be accepted for autonomous bodies. FC resolved that the matter regarding applicability of the provisions of gazette notification issued by Dept. of Financial Services dated 31-01-2019 to Institute employees may be referred to MHRD, for clarification.</p>	<p>The letter has been sent to MHRD along with relevant details.</p>
<p>F 55.07 To recommend the increase in emoluments for Research Persons engaged in R & D Program funded by MHRD.</p> <p>The Institute is in receipt of letter No. F No.</p>	<p>FC resolved the following:-(i) The increase in emoluments for Research Persons</p>	<p>The letter has been sent to MHRD along with relevant details.</p>

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<p>33-1/2019-TS-III dated 1st February, 2019 regarding the increase in the emoluments of Research Persons engaged in R & D Program funded by MHRD. The Note from Establishment Section along with the relevant letter are enclosed in Annexure –VI.</p> <p>The Finance Committee is requested to recommend the same to BoG.</p>	<p>engaged in R & D Program funded by MHRD may be recommended to BoG, for its approval.</p> <p>(ii) As regards the payment of fellowship to full time PhD scholars of the Institute at enhanced rates, it was decided that the matter may be referred to MHRD, for clarification.</p>	
<p>F 55.09 To approve the setting up of Siemens Centre of Excellence at VNIT, Nagpur.</p> <p>Siemens India Limited has shown the willingness for setting up the "Siemens Centre of Excellence" at VNIT, Nagpur. The detailed proposal is enclosed in Annexure-VIII.</p> <p>The FC is requested to recommend the same to BoG.</p>	<p>FC resolved the following:-</p> <p>(i) The necessary contribution from VNIT Nagpur towards setting up of Siemens Centre of Excellence may be given from IRG of the Institute.</p> <p>(ii) The detailed MoU may be placed in the forthcoming BoG meeting for approval, after examining the proposal with reference to standards guidelines issued by MHRD, in this regard.</p>	<p>MoU along with the undertaking is placed in 67th BoG for approval.</p>

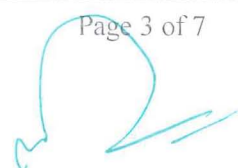
The Finance Committee is requested to note.

Resolution: The Action Taken Report of 55th Meeting of the Finance Committee held on 07 Mar 2019 is noted. It was informed by MHRD members that-

- (i) In respect of Agenda items F 55.04, F 55.05 and F 55.07, the proposals are under consideration of MHRD.
- (ii) With respect to Agenda item F 55.06, it was stated that the necessary instructions have already been issued by MHRD regarding increase in employer contribution under NPS from 10% to 14% w.e.f. 01 Apr 2019 and the same may be implemented by the Institute.
- (iii) With respect to Agenda item F 55.09, MHRD will be constituting committee for examining the similar proposals regarding setting up of "Siemens Centre of Excellence" at various NIT's.

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F 56.03 To recommend the pay protection and other matters in case of Ms.Mugdha Lamsoge, Superintendent (Hostel Section).

Ms.Mugdha Lamsoge, Superintendent (Hostel Section) has put up a request application dated 30-10-2018 for considering pay protection for previous service at Maharashtra State Dairy Department and also for considering other benefits like continuation of GIS, transfer of leave account, gratuity and pension. The institute has constituted a Committee under Chairmanship of Dr.Y.B.Katpatal, the report of which is as enclosed.(Annexure-II)

As per committee's recommendations,

- i) Pay protection is recommended and may be fixed as last pay drawn during her previous service. The arrears may be paid accordingly from the date of joining.
- ii) Seek details from previous employer regarding transfer of leaves and demand the payment from Maharashtra State Dairy Department related to pension liability and DCRG.
- iii) The matter related to GIS may be dealt as per the rules of General insurance Co of India Ltd.

The Finance committee is requested to recommend the same to BoG.

Resolution: As per the inputs received from MHRD members, it was resolved that the matter may be referred to MHRD to take appropriate decision in this regard.

F 56.04 To note the allocation of funds for the year 2019-20

MHRD has allocated funds to the extent of **Rs.145.19 Crores** for VNIT Nagpur, for **F.Y. 2019-20** [Rs.44.09 Cr under OH-31 (General), Rs.32.28 Cr under OH-35 (Capital) and Rs.68.82 Cr under OH-36 (Salary)]. The MHRD letter F.No.36-10/2018-TS.III dated 15-03-2019 is enclosed at **Annexure-III**.

The Finance Committee/ BoG is requested to note the allocation of funds for F.Y. 2019-20.

Resolution: Noted.

F 56.05 To recommend the inclusion of Repeat Order (RO) clause in the tenders/ Purchase orders issued by VNIT Nagpur, to BoG for its approval.

There is provision of Repeat Order (RO) clause in the tenders issued by some of the Govt. of India Departments. The copy of the relevant extract of the document 'Procurement Manual-2016' of DRDO, Ministry of Defence along with detailed note is enclosed at **Annexure-IV**. Under this clause, the Buyer retains the right to place orders for additional quantity up to a maximum of 50% of the originally contracted quantity at the same rate and terms of the supply order/ contract.

On the similar lines, it is proposed that Repeat Order (RO) clause, wherever deemed fit, may be incorporated in the tenders/ Purchase orders issued by the Institute. This is likely to reduce the delay in

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the procurement in many cases. The Repeat Order (RO) clause will be subject to fulfillment of certain terms and conditions viz.-

- a) Items ordered have been delivered successfully.
- b) The original order was placed on the basis of lowest price finalized by SPC wherever applicable and technically acceptable offer and was not on delivery preferences.
- c) The repeat order is placed within six months from the date of supply and only once by the Institute, the total quantity to be ordered /purchased on repeat order does not exceed 50% of original order. However if the original order was for single quantity, repeat order can be made for the same.
- d) The requirement is for stores of identical description/specifications.
- e) The supplier's willingness to accept the repeat order on the same terms and conditions as per the original order is obtained.
- f) The Competent Authority is satisfied that there is no downward trend in the market price of the item and a clear certificate is appended to that effect if the enquiry is floated afresh, the expenditure is not likely to be less.
- g) The basic cost (excluding taxes & duties) of repeat order does not exceed the basic cost (excluding taxes & duties) of the original supply order.
- h) Quantity discount is sought from the vendor, if applicable.
- i) The taxes and duties as applicable on the date of placement of repeat order will be considered.

The Finance Committee is requested to recommend the inclusion of Repeat Order (RO) clause in the tenders/ Purchase orders issued by VNIT Nagpur, to BoG for its approval.

Resolution: It was informed by MHRD members that MHRD has forwarded 'Manual for Procurement of Goods, 2017' and 'Manual for Procurement of Consultancy and Other Services, 2017' vide letter No. F.No. 33-1/2019- TS.III dated 01 Feb 2019 to all NITs, for necessary action and compliance. The same should be adopted and followed by the Institute. Accordingly, the same is placed as separate table agenda vide item No. F 56.09.02.

F 56.06 The request for permission to travel by private airlines on the new routes.

The institute has sent a letter no. VNIT/Reg./MHRD Corr/2018-19/550 dated 19th December 2018 to MHRD with a request for permitting to travel by private airlines on the new routes. VNIT Nagpur has received a email from technical section, MHRD to place the matter before Board of Governors of the institute for the decision. (Annexure-V)

Hence, Finance Committee is requested to recommend the same to BoG.

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Resolution: It was stated by MHRD members that since the necessary financial powers to accord permission to travel by private airlines are vested with Financial Adviser of MHRD, the proposals may be referred to MHRD for approval, in the prescribed format, on case to case basis.

F 56.07 To recommend the purchase of New Vehicle for the Institute.

VNIT Nagpur propose replace the old vehicle by purchasing New vehicle and accordingly the item has been put up during 58th BoG meeting held on 17th November 2017, the details of which are as given below:

58.10.04 : To replace old Institute vehicle No. MH31 BB 5343 purchased on 31st October, 2003 by purchasing new vehicle.

The Institute vehicle No. MH-31 BB 5343 (Indigo LS) purchased on 31st October, 2003 requires lot of maintenance and is unserviceable. It is proposed to scrap this vehicle as per the Govt. procedure and by following GFR 2017 and to replace the same by suitable new vehicle.

Resolution: BoG directed the institute to scrap the vehicle as per the procedure specified by the Government of India. Subsequently, purchase of new vehicle in place of scraped vehicle may be initiated.

The institute has sent a letter to RTO (Letter no. Adm./Vehicle/2019/614 dated 26th March 2019 addressed to RTO-Annexure-VI) for vehicle registration cancellation. It is proposed to purchase new vehicle at the cost of Rs.25 Lacs (Approx.) after receipt of vehicle registration cancellation from RTO. Hence, the Finance committee is requested to recommend the purchase of new vehicle to BoG.

Resolution: As per the inputs received from MHRD members, FC recommends BoG for its approval, the purchase of new vehicle with following conditions:

- (i) Certificate to be obtained from RTO authorities stating that the vehicle is not fit for use.
- (ii) Subsequently, the purchase should be done through GeM portal of Govt. of India while duly following Department of Expenditure O.M. No.03(1)/E-II(A)/2009 dated 6th August, 2014 as amended from time to time.";

F 56.08 To recommend awarding an incentive for acquiring fresh higher qualifications, in the 7th CPC Scenario.

Mr.Rakesh Vishwakarma, Junior Assistant working at VNIT Nagpur has put up a request for award of an incentive for acquiring fresh higher qualifications, in the 7th CPC Scenario(Annexure-VII).

He has completed MCA post graduate degree while in job and he is entitled for an incentive of Rs.25000/-as per the DOPT circular no 1/5/2017-Estt(Pay-I) dated 15th March 2019.

Hence, Finance Committee is requested to recommend the same to BoG for its approval.

Resolution: The FC recommended the proposal to BoG, for its approval, subject to fulfillment of conditions prescribed in the DoPT circular dated 15th March 2019.

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F 56.09 Any other point with the permission of chairman.

FC 56.09.01 To approve the increase in Students activity Fees and Sports Fees.

The Dean(SW) has put a note regarding increase in Students activities Fees from Rs.1000 to Rs.1250 and Sports Fees from Rs.500 to Rs.750.(Annexure-VIII)

Finance Committee is requested to recommend the same to BoG.

Resolution: The FC recommended the proposal to BoG, for its approval.

FC 56.09.02 To recommend the implementation of 'Manual for Procurement of Goods, 2017' and 'Manual for Procurement of Consultancy and Other Services, 2017' issued by Ministry of Finance to BoG, for its approval.

MHRD has forwarded 'Manual for Procurement of Goods, 2017' and 'Manual for Procurement of Consultancy and Other Services, 2017' vide letter No. F.No. 33-1/2019- TS.III dated 01 Feb 2019 to all NITs, for necessary action and compliance.

Finance Committee is requested to implementation of the same to BoG, for its approval.

Resolution: The FC recommended the implementation of 'Manual for Procurement of Goods, 2017' and 'Manual for Procurement of Consultancy and Other Services, 2017' issued by Ministry of Finance to BoG, for its approval.

The meeting concluded with thanks to the Chair.

VR Javedgar
Chairman