



Dr. Shailesh R. Sathe  
Registrar

विश्वेश्वरय्या राष्ट्रीय प्रौद्योगिकी संस्थान  
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**Circular:**

No: Admn. / 1600

Date: 4 MAR 2020

**ADVISORY**

In continuation to circular No. Admn./1430 dated 05th March 2020 and in view of the novel Coronavirus (COVID-19) cases being reported in the country, the following guidelines are issued as a precautionary measure to arrest the spread of COVID-19 within VNIT Campus.

1. The Faculty, Students/Scholars, Employees, Project staff and any other person including residents are advised to refrain from travel to China/Iran/UAE/Republic of South Korea / Malaysia / Indonesia /Italy / Japan / UK / USA / Singapore / Thailand / Nepal/Taiwan / Vietnam / Hong Kong / Spain / Germany / France and advised to avoid non-essential travel to other countries including COVID-19 affected countries as well.
2. If any faculty, Student/Scholar, Employee, Project staff and any other person including residents are already travelling to an affected country and is likely to return to India any day from today (including today), they are advised to return to their respective homes and in consultation with Senior Medical Officer, VNIT Nagpur complete their home quarantine period of 14 days and if no symptoms are noticed in such period, can return to their work/study place. 14 days may be counted from the date of disembarkation in India after travel. In case there is fever/cough/cold or any related symptoms after 14 days, you are advised to inform Senior Medical Officer, VNIT Nagpur and to report to the nearest Govt. Hospital/Institute Health Centre immediately.
3. In case of any symptoms of COVID-19 or any other health-related issues, the Senior Medical Officer, VNIT Nagpur / Institute Health Centre /Govt. Hospital is to be contacted immediately.
4. The Head of the Departments/Section Heads/In-charge VNIT Guest House/ In-charge VNIT Canteen/ are also requested to ensure that soap dispensers and disinfectants are kept in labs/restrooms/other common areas/VNIT Guest House/VNIT Canteen etc.
5. As a precautionary measure marking of bio-metric attendance is dispensed with immediate effect and normal register-based attendance should be kept for all employees/outsourced persons/project staff/ all persons engaged on contract which includes security, sanitation, horticulture, Electrical Maintenance etc indicating in -time/out-time while marking their attendance. This system will continue till 31.03.2020 or until further orders .
6. The Head of the Departments/Section Heads/In-charge VNIT Guest House/ In-charge VNIT Canteen/ Campus Residents / Students are requested to ensure that this advisory is strictly followed.
7. It is important for every individual to follow the travel advisory strictly in the individuals own interest and in the interest of the rest of the Institute community. This advisory will stay in force till such time it is revoked.

*S. Sathe*  
REGISTRAR

Copy to:

1. All Deans /All Associate Deans/ All Head of the Departments/Section Heads/Hostel Wardens/ In-charge VNIT Guest House/ In-charge VNIT Canteen/ OSD Library.
2. Sr. Medical officer and Medical officer for N.A. Please.
3. Director VNIT, Nagpur for information.