

**Visvesvaraya National Institute of Technology, Nagpur**

Ref No.: Acad/Adm-Fee/2019-2020

Date: December 03, 2019

**Note**

**Sub: Fee Refund of Excess Academic Fees B Tech/B Arch Student Admitted in 2019-2020 Reg-  
Attention : B.Tech / B Arch Student admitted in 2019-2020**

With reference to subject cited above, students of B tech / B Arch admitted in the academic year 2019-2020 paid extra academic fees at the time of admission need to report to **Ms. Chitra ( Academic section – 1<sup>st</sup> Floor above Canara Bank)** with the following documents (Xerox Copies) between **04-12-2019 to 10-12-2019 (working day only)**.

- 1] Provisional Admission letter issued by VNIT at the time of admission
- 2] All Fees receipts (paid either to JoSAA / CSAB / Institute Reporting)
- 3] Final Seat allocation letter generated by either JoSAA / CSAB (mentioning fees paid)
- 4] Bank Details in which refund to be submitted (Student Bank Passbook copy or clear details mentioning – Account No., IFSC Code, Bank Name, Branch Name, City)

**Special Note : Make sure all details must be clearly visible in the Xerox copies of above said documents otherwise refund process may be delayed.**

*Done*  
*4/12/19*  
Joint Registrar (Acad.)  
Joint Registrar (Acad.)  
VNIT, Nagpur

*Cap*