


VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY, NAGPUR

Every student admitted to VNIT, Nagpur receives Provisional Reporting Letter as a confirmation of admission to VNIT, Nagpur. Here we see how to read or understand that Provisional Reporting Letter. This information is especially for B Tech / B Arch candidates (Admitted through JoSAA or DASA). Sample Provisional Reporting Letter looks like as follow:



**VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY
NAGPUR**

PROVISIONAL REPORTING LETTER

Candidate Registration No.	: 201805295	Registration Date	: 19/07/2018
ID No.	: [REDACTED]	Date of Reporting	: 19/07/2018
Student Name	: [REDACTED]		
Date of Birth	: 28/07/2000		
Branch	: B.Tech. IN CIVIL ENGINEERING		
JEE/GATE/JAM Rank	: 443908	Section	: S
JEE/GATE/JAM Roll No.	: 24316436	Batch	: S1
Allotment Category	: GNPH		
Student Category	: GNPH		
Session	: AUTUMN (July-Nov)2020	Roll No.	: S007
Faculty Mentor	: M S RAMKARTHIK (PHYSICS)		

Enclosures : (Tick the applicable OR X not applicable)
(Instruction - Self attested Xerox copies of following documents in the order mentioned below should be stapled with above)

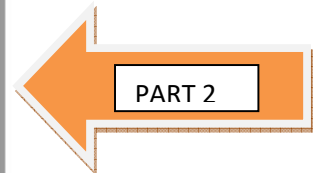
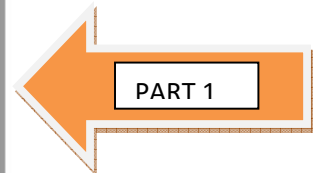
1) Seat Allotment Letter	Y <input type="checkbox"/>	6) Caste certificate(if Applicable)	N <input type="checkbox"/>
2) JEE Score Card (for B Tech / B Arch) GATE Score card (For M Tech) JAM score card for M. Sc.	Y <input type="checkbox"/>	7) Caste validity (In case of caste certificate Issued by Maharashtra Govt.)	N <input type="checkbox"/>
3) Photo ID Proof	Y <input type="checkbox"/>	8) Non-Creamy Layer certificate for OBC category	N <input type="checkbox"/>
4) 10th Std. Passing Certificate (For date of birth proof)	Y <input type="checkbox"/>	9) Certificate for Person with Disabilities(PWD)	Y <input type="checkbox"/>
5) 12th Std Mark-sheet / Qualifying examination (For M Tech)	Y <input type="checkbox"/>	10) Transfer/Migration Certificate	Y <input type="checkbox"/>
		11) Sponsorship cum experience certificate (For candidates allotted seat under sponsored seats	N <input type="checkbox"/>

(Enclosures 1 to 5 for all and 6 to 8 for reserved category)
NOTE : This is Provisional Admission.You have to submit original certificate for verification and documentation, failing which your admission stands cancelled.

Fees Payment Details

DD No. dated for amount Rs.

Student Signature
Receiving Signature



This Provisional Reporting Letter can be divided into 2 PARTS:

PART 1: Candidates Admission Details

PART 2: Documents, Fees Payment and Authorized Signatory

Now let us see both parts in details.

PART 1: Candidates Admission Details: This part contains admission information of a particular candidate admitted to VNIT, Nagpur. Point wise description is as follow:

Candidate Registration No: This is 9 digit code / number (ex: 20200****) obtained by student during online admission registration.

Registration Date: This is date of registration on which candidate done his / her online admission registration, upload documents etc.

ID No: This is the Unique (5 Digit) Identification number allotted to all candidate admitted to VNIT, Nagpur. All candidates are request to mention this ID number in all official communication also when asked by any of the VNIT official. This number is so unique, that even if any candidate changes his / her branch (in 2nd year – procedure will notified accordingly [**only for B Tech**]) this ID number will never change but new Enrollment Number will be issued to him / her.

Date of Reporting: This is the date on which student admitted to VNIT, Nagpur. This means on this date ID number is generated.

Student Name: Name of Student as mentioned by candidate during Online Admission Registration.

Date of Birth: Date of Birth of candidate as mentioned by candidate during Online Admission Registration.

Branch: Branch in which candidate admitted.

JEE/GATE/JAM Rank: Rank of candidate as mentioned by candidate during Online Admission Registration.

JEE/GATE/JAM Roll No: Roll No. of candidate as mentioned by candidate during Online Admission Registration.

Allotment Category: Category in which candidate got seat allotted, this values is also as mentioned by candidate during Online Admission Registration.

Student Category: This is candidate actual Category, this values is also as mentioned by candidate during Online Admission Registration.

Section: Section in which candidate admitted (Ex: R,S,T,U,LW,X,Y,Z,L,N).

Batch: This is the allotted batch in which candidate enrolled (This is mainly used in Practical) (Ex: R, R2, X1, X3, S1, S4 etc)

Roll No: This is the Roll number allotted to candidate. This number depends on the Section he / she got admitted. For ex: if candidate got admitted to S Section then Roll number can be S001, S004, S054 etc.

Session: This is the part of academic session in which admission of candidate done. (AUTUMN means Winter session and SPRING means Summer Session)

Faculty Mentor: This is the name of Faculty Mentor allotted to that particular candidate. In front of that department of that faculty mentor is mentioned.

PART 2: Documents, Fees Payment and Authorized Signatory

Enclosures: This is the list of Enclosures attached by candidate at the time of Institute Reporting. This data is also retrieved as mentioned by candidate during Online Admission Registration. If any row shows Y it means student must attached document (scan copy upload) during online admission registration and must have to submit at the time of Physical reporting.

Fees Payment Details: These are details are also retrieved as mentioned by candidate at the time of Online Admission Registration. Scan copy of this payment must be uploaded during documents uploading.

Student Signature: Candidate must sign this Letter to accept the information mentioned and must submit one copy to VNIT, Nagpur during Physical Reporting.

Receiving Signature: Here VNIT Official will signs to confirm the admission of candidates with above mentioned details.

Special Note for Architecture Candidates: All the information mentioned above are also applicable to BArch Program Except few point, that are mentioned below,

- No Section, Batch or Roll No. for Architecture Candidate.
- No Faculty Mentor for B Arch Candidate, instead all B Arch candidates are having Faculty Advisor, but the name of Faculty Advisor will not appear in this Provisional Reporting Letter. Enrollment Numbers and Enrollment Number wise allotted Faculty Advisor list will be displayed on VNIT Website as soon as admission process finalized.