

Date: _____

To,
Associate Dean (HA)
VNIT, Nagpur

Paste recent
passport size
Colour
Photograph

(Do not staple)

Respected Sir,

I wish to avail Hostel facility during Winter / Summer vacation, 20 ____ for the reason: (Winter / Summer Project*/ Internship*/Training*/Re-Exam*) from _____ to _____.

Name: _____

Department: _____

ID No. : _____ Enrolment No. _____ H. B. No. _____ Room No. _____

Student Mobile No. _____ Parents Mobile No. _____

Thanking You,

Yours Faithfully,

Signature of student

Remarks / Comments of Faculty Advisor-

Signature of Faculty Advisor & Seal

*(*Please enclose relevant document in support)*

Through: Assistant Registrar (Hostel)