

विश्वेश्वरस्य राष्ट्रीय प्रौद्योगिकी संस्थान, नागपूर
Visvesvaraya National Institute of Technology, Nagpur

Form of Admission Cancellation

(All entries to be made in Capital Letters only)

Name of Student (as per grade card) :

ID No. :

Year of Admission to First Year :

State quota in which admitted :

Branch :

Enrolment No. :

Date of Birth :

Exam last attended :

Earned Credits / CGPA till last exam attended :

Whether registered in current session : Yes / No

(If yes enclose course registration form)

Fees paid (If Yes enclose fees receipt) : Yes / No

Clearance from – (Student to obtain signatures from offices below)

Library :

Hostel :

Sports :

Head of Deptt :

Note – Please enclose 1) Plain paper application 2) Latest Grade Card

Reasons for cancellation –

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Parent's Consent / Signature –

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Address for Communication and Contact Nos. –

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I informed parents about my decision to withdraw admission of Institute. I request the authority to kindly consider my request for withdrawal of admission of the Institute and issue TC to me.

Special Note – Student must deposit the Identity Card along with this Form.

Student's Signature

Date

Remark of Faculty Advisor

Sign of Faculty Advisor:

(Name -

Online Cancellation Done Yes / No

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Remark of Dean (Academic) / Dean (R&C): Permitted / Not Permitted

Date: _____

To,
The Director,
VNIT, Nagpur.

Subject: Cancellation of Institute Admission Reg-

Respected Sir,

I have been allotted a seat in your Institution for the academic year _____.
I wish to cancel the admission as (Please mention the reason) _____
_____. I request you to kindly refund the Institute fees (as per rules) paid by me
(copy of fee receipt attached) and send the refund amount / cheque on the address / bank
account mentioned below.

I would be thankful, if the cheque is drawn in the name (write in capital letter only)
_____ or deposit
the amount in my Bank A/c. No. _____ Bank _____
Branch _____ IFSC Code _____.

Thanking you,

Yours sincerely,

(Signature)

Permanent Address with Pin Code

Name: _____
ID No.: _____
Enrolment No.: _____
Mobile No. _____
Email ID: _____

Important Note: Please attach original Provisional Admission Letter (for I Sem. Students only) / Original Identity Card (for 2nd Sem. Onward Student) and Admission Cancellation form mentioning "**No dues**" along with this application.