

VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY, NAGPUR
DAC- VNIT, NAGPURRef : Meeting held on 19th April 2023

CODE OF CONDUCT FOR THE STUDENTS OF VNIT NAGPUR

Dear Students,

Discipline and code of conduct are essential elements for maintaining a conducive and harmonious environment within the Institute and its hostel premises. It ensures that every student abides by the rules and regulations set forth by the Institute, thereby creating a safe and secure environment for everyone. You all are aware that staying in VNIT hostel is a unique experience that allows you to develop your social skills and learn to live independently. However, with freedom comes responsibility, and students must adhere to the Institute and hostel's guidelines to maintain order and decorum. Unfortunately, there have been instances where a few students have disregarded the rules, leading to disruptions, inconvenience, and sometimes even endangering the safety of thyself and others. In such cases the disciplinary actions are essential to ensure that the students who violate the rules are held accountable for their actions. It not only creates a sense of responsibility among students but also sends a clear message that such behavior will not be tolerated. Moreover, disciplinary actions acts as a deterrent for others who might think breaking the rules in the future.

In conclusion, following the discipline and code of conduct is crucial for staying in the Institute, hostel and within its premises. It not only ensures a safe and secure environment but also fosters a sense of community and responsibility among the students. While only a few students may not follow these guidelines, disciplinary actions are necessary to ensure that the rules are respected and followed by all. The general code of conduct is provided and signed by every student during admission. However, the Institute has constituted a Disciplinary Action Committee (DAC) which has set forth the act of indiscipline and corresponding disciplinary actions in the meeting held on 19-04-2023.

The list of acts of indiscipline and corresponding action is indicated in Table 1 (Category-I) and 2 (Category-II). If a student is involved in any act of indiscipline set forth in Table 1 (Category-I), he/she will not be allowed to participate in any sports /club/council activity and his/her membership of all such committees will be treated as cancelled. Students shall also note that every act of indiscipline mentioned in both Table 1 (Category-I) and 2 (Category-II) will be informed to parents by letter / telephonically / E-mail.


Chairman- DAC

Table 1 : Category – I

S.No.	Act of indiscipline	Disciplinary Action
1.	Possession / recovery of motorized vehicle by/from hosteller	<ul style="list-style-type: none"> • Seizing of vehicle by security section till the end of the particular semester • A fine of Rs. 5000/- • If repeated, Withdrawal of hostel facility permanently
2.	Smoking of cigarette inside the room or hostel premises or institute premises /Possession or recovery of cigarette / cigarette butts/ any Tobacco substance / E-cigarette from the room of the student	<ul style="list-style-type: none"> • Minimum Rs. 2500/- for the first incidence. • If recovered again withdrawal of hostel facility permanently.
3.	Found drinking inside the room, possession of liquor / beer / beer cans etc.	<ul style="list-style-type: none"> • A fine of Rs. 50000/- and withdrawal of hostel facility permanently. Call parents for a meeting.
4.	If found in drunken state in hostel or institute premises/campus (did not drink inside the hostel)	<ul style="list-style-type: none"> • For the first incidence fine of Rs. 10000/- • For second incident withdrawal of hostel facility permanently. Call parents for a meeting.
5.	Possession or consumption of Narcotics substance or substance abuse	<ul style="list-style-type: none"> • Withdrawal of hostel facility permanently with intimation to police authorities. Call parents for a meeting
6.	Misbehavior/ scuffle / fighting / abusing etc. with other hostel inmates or institute staff / Security Guards / Housekeeping staff	<ul style="list-style-type: none"> • Fine of Rs. 10000/- • Withdrawal of hostel facility permanently with intimation to police (if required).
7.	Damaging to Institute property	<ul style="list-style-type: none"> • A fine of Rs. 2,000/- or Ten times estimated cost of the damaged property whichever is maximum to each person involved.
8.	Refusal to show ID card to Institute Authorities	<ul style="list-style-type: none"> • A fine of Rs. 5000/- • Call Parents (if required)
9.	Theft of any item of the students/staff or institute property	<ul style="list-style-type: none"> • A fine of Rs. 5000/- per student + Amount equal to ten times cost of the item theft and call parents for a meeting.
10.	Making of duplicate Institute/hostel Identity card/Forgery	<ul style="list-style-type: none"> • A fine of Rs. 5000/- • Withdrawal of Hostel facility / withdrawal of T & P facility and Library facility if required.
11.	Absconding from Hostel (without intimation)	<ul style="list-style-type: none"> • A fine of Rs. 25000/- for the first incidence. • If repeated, Call Parents for a Meeting and Withdrawal of hostel facility permanently
12.	Calling 1 st year students to senior hostel rooms	<ul style="list-style-type: none"> • Fine of Rs. 25,000/- per-head to all seniors found in that room including the room owner – for the first incidence • Hostel and Academic rustication for the second incidence
13.	Interaction with 1 st year students in inappropriate manner in the institute premises/ outside the institute	<ul style="list-style-type: none"> • Fine of Rs. 25,000/- per head to all senior students for the first incidence • Hostel and Academic rustication for the second incidence
14.	Bribing Security / Housekeeping / Mess / Hostel staff / any other staff	<ul style="list-style-type: none"> • Fine of Rs. 5000/- per incidence
15.	Involved in any type of gambling / cyber crime/ theft / anti-social activity	<ul style="list-style-type: none"> • Fine of Rs. 5000/- for first incidence • Withdrawal of hostel facility for second incidence. Report to Police (if required)
16.	Misbehavior / misconduct by Guardian / Parent / Relative of Hostel Resident with any hostel staff or VNIT authorities either in hostel premises or on mobile during telephonic talk	<ul style="list-style-type: none"> • Fine of Rs. 25000/- and withdrawal of hostel facility
17.	Unacceptable public display of affection in the institute or hostel premises (PDA)	<ul style="list-style-type: none"> • Fine of Rs. 5000/- for first incidence and in time reduction. Fine of Rs. 25000/- for second incidence and call parents for meeting
18.	Unauthorized entry in restricted area such as roof / terrace / overhead tank etc.	<ul style="list-style-type: none"> • A fine of Rs. 5000/- for first incidence. • For the second incidence withdrawal of hostel facility permanently.
19.	Using foul language in hostel/institute premises	<ul style="list-style-type: none"> • Fine of Rs. 500/- per student per incidence

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Table 2 : Category – II

S.No.	Act of indiscipline	Disciplinary Action
1.	Dirty rooms / not keeping rooms / Washrooms / common area clean	• A fine of Rs. 500/- per student.
2.	Non-possession of Institute ID Card / Mess Card/ Loss of Identity/Hostel card / Mess Card	• Rs. 500/-
3.	Illegal stay in hostel of non-registered student / Swapping of rooms without permission of Warden	• For the first incidence Rs. 5000/- to be paid by both i.e. inmate to whom room is allotted and the non-registered student • For the second incidence withdrawal of Hostel facility permanently. If unauthorized person is VNIT student then same action will be taken.
4.	Roaming in residential areas in odd hours	• A fine of Rs. 500/- for first incidence • A fine of Rs. 1000/- for second incidence
5.	Possession of electrical appliances like Iron, Electric Kettle , water heater, induction etc.,	• A fine of Rs. 2,500/- for first incidence. • Withdrawal of hostel facility permanently for second incidence.
6.	Possession of unauthorized router	• Fine of Rs. 5000/- per incidence and seizing of router
7.	Any celebrations in filthy manner, bursting of crackers, making noise pollution (Birthday/Placement/indicating vulgar/ violent/ obscene mentality)	• A fine of Rs. 5000/- • An apology letter which will be displayed on notice boards of Hostels / Departments.
8.	Violation of Institute / Hostel In time	• A fine of Rs. 2000/- for every half hour – for the first incidence and reduction of in-time 7:00 PM (signing intime register two times)
9.	Leaving hostel room without entry in home register	• Fine of Rs. 5000/-
10.	Leaving hostel room without locking	• Fine of Rs. 500/- (on all room mates)
11.	Rooms found locked with the lights and fan in ON mode	• Fine of Rs. 500/- (on all room mates)
12.	Wasting food in mess	• Fine of Rs. 500/- per incidence
13.	Feeding of stray animals in the institute premises	• Fine of Rs. 5000/- per incidence
14.	Possession of any kind of Pet animal in hostel	• Fine of Rs. 5000/- for first incidence • Withdrawal of hostel facility for second incidence
15.	Submitting false information in home register	• Fine of Rs. 5,000/-
16.	Not following traffic rules and occupying roads while walking / not using footpath for walking.	• Fine of Rs. 500/- per incidence
17.	Breaking of hostel room lock without permission of warden	• Fine of Rs. 1000/- per incidence

- Every act of indiscipline mentioned above will be informed to parents by letter / telephonically / E-mail.
- Inappropriate dress in the Institute / Department / mess /canteen / Auditorium etc. will be considered as act of indiscipline
- Non-availability of parents in the meeting if parents are called for meeting will lead to Withdrawal of T&P facility.
- The information about any of the above activities/actions will be given to faculty advisor and concern head of department.
- In case of hostel rustication, the remaining hostel fees and deposits will be forfeited.
- In case of any other indiscipline activity (not listed above), the decision / recommendation of the Warden / Associate Dean (HA) / Warden Council shall be final.
- Disciplinary action committee (DAC) / Wardens' committee is authorized to modify the quantum of action based on severity.
- Any action taken as above will be informed to the Academic Section and Training & Placement Section for Category - I
- Fine will be imposed by Hostel Warden / Faculty / Associate Dean (HA)
- Any misbehavior with girl students or harassment will also be dealt by Women's Cell separately in addition to the action taken by DAC.
- The student can put forward a request through students' council to Dean (SW) to set a "Jury of Appeal"

Chairman- DAC

VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY, NAGPUR

HOSTEL ADMISSION 23-24

UNDERTAKING

I, _____ ID No. _____ student of _____ semester B.Tech./ B.Arch./ M.Tech. / M.Sc./Ph.D., do hereby solemnly affirm and undertake that I shall not indulge in any form of Ragging and that shall make determine efforts to eradicate ragging totally. I shall pay the hostel fees / dues in time. I know that the joining of hostel mess is compulsory for all hostellers.

Further, I undertake that I have carefully read the Code of Conduct given in Annexure -1 and shall abide by the rules thereof. I shall not violet any of the rules. I shall be liable for disciplinary action, including expulsion from hostel, if I am found violating the same.

In the event of my in-eligibility to continue in the class for which I have registered, I shall vacate the Hostel immediately by completing all the required formalities.

Date :

Place :

Signature of the student

I Shri / Smt. _____ father/ mother of
Mr./Ms. _____ ID No. _____ Enrolment No _____ assure that
my ward will abide code of conduct as per Annexure-1

Date :

Place :

Signature of the Parent