



विश्वेश्वरय्या राष्ट्रीय प्रौद्योगिकी संस्थान, नागपुर
Visvesvaraya National Institute of Technology, Nagpur.
South Ambazari Road, Nagpur – 440010

TRAINING & PLACEMENT DEPARTMENT

No: VNIT/T&P/C-1.3

Date: 07 June 2022

INSTITUTE PLACEMENT POLICY: 2022-23

1. The Training & Placement Department will provide placement assistance to all the registered and eligible UG and PG students of VNIT, for securing a job.
2. Every student will be offered training and subsequent evaluation during their academic course, in the following areas: Communication Skills, Programming Skills, Domain Knowledge, Soft skills and Aptitude.
3. The Placement Process followed by Institute is as follows:
 - a) Invitations with the placement timelines, Institute Placement Policy, Internship policy, Job Announcement Form (JAF) / Internship Announcement Form (IAF), and other relevant information are sent out to the companies by the T&P Dept.
 - b) Interested companies share the filled JAF / IAF along with Job Description and other relevant information.
 - c) The details shared are posted in the Placement Portal. Eligible students go through the job details and apply on the portal. The Applicants' data is shared with the HR and a student placement coordinator is allotted to coordinate the placement process.
 - d) The company confirms its participation. Accordingly, as per mutual convenience, The dates for conducting the Placemen Drive (Pre-Placement Talk, Test, and Interview) are finalized.
 - e) On the allotted date, the company conducts Pre-Placement Talk and followed by the selection process. The company announces the results on the same day, and shares the final selections on Letterhead.
 - f) **All emails related to the selection process are to be addressed to the Placement Executive – Email: tepvnit_ngp@vnit.ac.in**
4. **It is suggested to conduct the Placement Drive in a VIRTUAL manner.** The T&P Dept has state of the art infrastructure to conduct the Pre-Placement Talk, Group Discussions and the Personal Interviews. The system requirements should be communicated well ahead. The T&P Dept can also facilitate the conduction of online process through CISCO WebEx or Microsoft Teams.
5. The Institute has concept of one student one job offer. However, students are permitted to upgrade their offer to **Dream category (CTC \geq 11 LPA), only if the difference between the Dream offer and the existing Normal offer is \geq INR 2Lacs.** Student if selected for Dream category, **MUST** Accept the same. The student will automatically lose the normal offer once selected for any Dream offer.
6. **Any Job Offer with CTC \geq 30LPA, is considered as Special Offer. Also, students who already have any job offer, will be allowed to upgrade to Special Offer, only if the difference between the Special Offer and the existing is \geq INR 5Lacs.** Any student who already has received one Special offer with CTC \geq 30LPA, cannot appear for any additional offer, except for PSU.

7. **Regarding PPO:** Companies hiring the students as interns, are suggested to extend the Pre-Placement Offer (Full Time) to the interns at the earliest along with the compensation details. The student shall be eligible to appear for Campus Placements till the official communication of the PPO is received by the T&P Dept. M.Tech students pursuing 1 year internship and uncertain of getting PPO, are allowed to appear for regular placement cycle. If PPO is in Normal Job category students are allowed to upgrade their offers as per point no.5 and 6
8. If any student gets a Pre-Placement Offer (through Internship or any competition/ Hackathon) after getting an offer from Campus Placement, it will be the student's choice to accept one out of the two offers.
9. All the students, regardless of their placement status, can register for PSUs.
10. If two or more companies have interviews on the same day / (schedule their process in parallel), then student will have to ACCEPT the offer from the company declaring the results first. All other companies will be notified about the student's selection and the candidature will be withdrawn accordingly.
11. If any student upgrades the offer to Dream or PSU, the company which has offered the job in normal category will be notified about the same.
12. The company is expected to announce the Final Selections preferably on the same day of the completion of process, for locking the students selected. The students will be allowed to appear for newer job opportunities, as long as the T&P Dept does not receive an official communication regarding their selection.
13. Students will not be locked for any company providing CTC less than 4LPA.
14. The Institute or the T&P Dept does not have any role in any off-campus opportunities that the students apply for.
15. **TO MAINTAIN WAITLIST:** There are chances of interviews being scheduled for one or more companies in parallel. In such cases, we recommend companies to maintain a waitlist of 5 to 10 students at each stage of the selection process.
16. **TO DECLARE SELECTIONS ON COMPANY LETTER HEAD:** Once the selection process is over and the selections are declared, the Employers are required to furnish below information on Company Letterhead along with the Sign and Stamp of the competent authority. This is required by the Govt of India for parliamentary questions, international and national rankings and the recording keeping purposes of the Institute.

Sr No	Name of the Student	Department	Job Profile Offered	CTC Offered (in Lacs Per Annum) / Stipend Offered (In case of Internship)

17. **Future correspondence:** We request the companies to send the offer letters / appointment letters, joining dates and the single point of contact for future correspondence, as early as possible.
18. **Education Verification of selected students:** For education verification of the selected student, kindly address email to edu_verify@vnit.ac.in only, along with the Registration number. The document verification procedure is available at <https://vnit.ac.in/academic/index.php/education-verification-procedure/>
19. **Medical Examination:** If a medical examination is to be conducted, it is recommended to schedule the same soon after the selections and the result of the medical test (whether medically fit or unfit) be communicated to the Training and Placement Department. This will help us in informing the students who are declared unfit, so that they can appear in further campus interviews.
20. **Any kind of pre-joining programme / training engagements for the selected students, have to be informed to us in advance. Students may attend such engagements outside their academic schedule and timetable. The training schedule should not overlap with the academics. The Students can finally join the company only after their final examination in all respects.**
21. Unplaced students of Batch 2022 will continue to get support for Training and Placement activities till they get the first job. Students who reject any offer will lose this opportunity.
22. **Summer Internship:** Pre-Final year_B.Tech students who have completed their 3rd year can pursue 8 week long Paid Summer Internship (Tentatively Mid-May to Mid-July). The Institute follows one student one internship policy, regardless of the stipend paid.

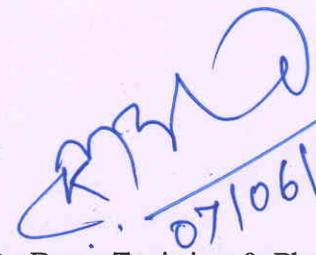
In case of any queries or support during any stage of the selection process, please feel free to reach out to the Training and Placement Department.

Harshad Panse – Placement Executive

Mobile: 9422802995 (Call / WhatsApp)

Training & Placement Office: 0712 – 2801353

Email: tepvnit_ngp@vnit.ac.in


07/06/2022

Associate Dean Training & Placement

सह-संकायाध्यक्ष, प्रशिक्षण एवं प्रस्थापन विभाग

डॉ. के. एम. भूरचंडी

सह-संकायाध्यक्ष (प्रशिक्षण व प्रस्थापन)

विश्वेश्वरय्या राष्ट्रीय प्रौद्योगिकी संस्थान

नागपुर