

**Draft Minutes of the 2<sup>nd</sup> meeting of the Board of Governors held at 11 a.m. on Monday, the 3<sup>rd</sup> February 2003 at VNIT, Nagpur.**

Following members were present;

1. Prof. R.H. Tupkary - Chairman
2. Dr. Ved Prakash  
Secretary, UGC
3. Dr. Ashok Misra,  
Director IIT, Mumbai
4. Shri S.K. Biswas  
Director (NITs), MHRD, GoI
5. Shri R.W. Khare  
Alumni
6. Shri V.R. Jamdar  
GoI Nominee
7. Dr. C.S. Moghe,  
Teacher Representative
8. Dr. S.U. Pathak - Member Secretary  
i/c Director

Dr. K. Subramnian, Dr. Vijay Bhatkar, Shri Bhavarlal Jain, Dr. A.G. Deshpande and representative of Govt. of Maharashtra could not attend the meeting due to their pre-occupation.

Following agenda was discussed.

**Item 02.01 To note the minutes of the joint meeting of the Board of Governors held on 17<sup>th</sup> Sept. 2002.**

The Board of Governors noted the minutes of the joint meeting of the Board of Governors held on 17<sup>th</sup> Sept. 2002.

**02.02 To note the action taken on the resolutions of the joint meeting of the Board of Governors held on 17<sup>th</sup> Sept. 2002.**

The Board noted the action taken report with following observations.

01.03 : One person from Industry or other Research organisation having financial background may be nominated on Finance Committee as a co-opted member.

01.04 : Dr. R.W. Khare, Metallurgical & Mechanical Consultant, Bangalore has been nominated as Alumnus on BoG.

01.08 : The representative of GoI requested to expedite to send the Annual and Audit Report along with delay statement as per the requirement of the Govt. for placing the same before Parliament.

01.11: (b) During deliberations, it was resolved to keep one Institute vehicle at disposal of the Hon'ble Chairman with his own arrangement of Driver as a facility extended by the Institute.

**02.03      To consider and approve the minutes of the 1<sup>st</sup> meeting of the Building and Works Committee held on 9<sup>th</sup> December 2002.**

The Board approved the minutes of the 1<sup>st</sup> meeting of the Building and Works Committee held on 9<sup>th</sup> December 2002.

**02.04      To consider and approve the minutes of the 1<sup>st</sup> Meeting of the Finance Committee held on 23<sup>rd</sup> August 2002.**

The Board approved the minutes of the Finance Committee with request to the Director to persue the State Govt. for early release of long pending grants.

**02.05      To consider and approve the minutes of 2<sup>nd</sup> Senate meeting held on 6<sup>th</sup> January 2003.**

The Board approved the minutes of the Senate.

**02.06      To consider and approve the constitution of Stores and Purchase Committee.**

The Board deliberated the issue and resolved the constitution of the Stores Purchase Committee as follows.

1. Dy. Director (Ex-officio) – Chairman
- 2,3. Members nominated by the Board of Governors.
  - i) Shri V.R. Jamdar – (GoI nominee on BoG)
  - ii) Dr. A.G. Keskar – Prof. of Electronics, VNIT.

4. One expert from Industry / Govt. reputed organisations to be co-opted.
5. Dean (P&F) - (ex-officio)
6. Stores Officer - (ex-officio) Member Secretary

- 02.07 To consider and approve the display of hoardings around the Institute's periphery.**  
The Board did not agree for display of hoardings but suggested to raise the compound appropriately for security reason.
- 02:08 To consider and approve the provision of security fence to academic area of the Institute.**  
The Board approved the proposal for providing suitable fence and suggested to make an attempt to convert the academic zone as "No vehicle zone".
- 02:09 To approve the conversion of bungalow No. 2 into VIP suit.**  
The Board approved the proposal to convert Qtrs. No. 79 and 80 (in place of Qtr. No. 2) into VIP suits with suitable modifications.
- 02: 10 To consider and approve the proposal for maintenance and management of the Guest House by outside agency.**  
The Board approved the proposal and directed to work out modalities and to find out suitable out source for the same.
- 02.11 To approve the conversion of vacant quarters into P.G. hostels.**  
The item was withdrawn.
- 02.12 To note the status of World Bank project.**  
The Board noted the status of World Bank project.
- 02.13 To consider and approve the provision of sitting allowance to the Chairman and non-official members on Board of Governors and its sub-committees.**  
The Board approved the provision of sitting allowance as follows;  
i) Chairman, BoG - Rs. 1500/- per meeting

- ii) Non official member of BoG - Rs. 1000/- per meeting
- iii) Non official of the Senate / BWC /  
Finance Committee/Outside experts  
on BoS, Selection Panel /  
Sub-committees - Rs. 500/- per meeting

**02.14 To consider and approve the appointments of Teaching Assistants & Supporting staff on Annual Contract basis.**

The Board approved the temporary appointments of Teaching Assistants & Supporting staff on Annual contract basis.

However, the appointment of contractual appointments of faculty for a period of five years, is not approved by the BoG.

**02.15 To Consider and approve the enhancement in remuneration payable to Professional Auditors.**

The Board approved the enhancement in remuneration payable to Professional Auditors for Rs. 48000/- to Rs. 60,000/- with effect of 1<sup>st</sup> April 2003.

**02.16 To enhance the amount of remuneration to the senior teachers engaged on contributory basis.**

The Board resolved to enhance the amount of remuneration to the Senior teachers engaged on contributory basis to Rs. 250/- per hour for theory only for both UG and PG programmes.

**02.17 To consider and approve the proposal for collaboration and partnership with private organisations on project basis.**

The Board approved the proposal for collaboration and partnership with private Enterprises on project to project basis.

**02.18 To Consider and approve the creation of Legal Cell / panel of counsellors.**

The Board approved the creation of Legal Cell with panel of three Advocates and empanelment to be done by the Director with the approval of the Hon'ble Chairman, during discussion the members expressed their concern about long pending cases in the High Court and requested the Chairman to ensure early settlement of the cases by expeditious legal actions on the part of the Institute, whenever possible.

**02.19 To consider and approve the enhancement in remuneration / honorarium for additional assignments.**

The Board approved the enhancement in honorarium to Rs. 800/- for additional assignments to faculty who are engaged for specific purposes on regular basis without compromising their usual curricular assignments.

**02.20 To consider and approve the creation of new post of Public Relation Officer (PRO) on an honorarium / contract basis.**

The Board approved to engage PR agency on contract basis on consideration of upto Rs. 60000/- per annum. This contractual engagement would be on trial basis for a period of one year and further suggested that the Director works out duties and responsibilities of such a P.R.O. so engaged.

**02.21 To consider and approve the regularisation of revision of pay to certain cadre (in class 'C' & 'D') in accordance with the state resolution dt. 01.12.1984.**

The Board after according the approval further requested the Chairman to implement the State Govt. Resolutions as per the provisions indicated therein, in consultation with the Director.

**02.22 Additional items.**

**A) To consider and approve undertaking a quality assurance initiative for the Institute, by way of acquiring ISO 9001 and NABL certification.**

The Board approved to undertake such quality assurance initiative for the Institute, by way of acquiring ISO 9001 and NABL certification.

The Board further requested the Chairman and the Member Secretary to define vision, mission and strategy of the Institute along with the action points.

**B) To consider and approve the programme for exchange of faculty between NITs & IITs.**

The Board approved the proposal of faculty exchange programme with other NITs & IITs wherever mutually feasible.

- C) **To extend the benefit of Career Advancement Scheme (CAS) to the departmental candidate appointed conditionally on the basis of Asstt. Professor & Professors.**

The Board requested the Chairman to maintain status-quo on this issue.

- D) **To consider and approve the proposals for upgradation of the following posts of isolated nature.**

The Board deferred the item in respect of upgradation of Medical Officer, Assistant Proctor and Assistant Engineer.

- E) **To consider and approve the appointments of Head of the Departments by consensus in place of seniority.**

The Board approved to make appointment of HoDs by consensus.


- F) **To Consider and approve the financial upgradation of certain isolated posts.**


The Board deferred the item.

- G) **Any other item/s**

Nil

The meeting ended with vote of thanks to the Chair.

  
Prof. R.H. Tupkary  
Chairman

  
Prof. S.U. Pathak  
Director  
and  
Member Secretary