

**DRAFT MINUTES OF THE 6<sup>TH</sup> MEETING OF THE BOARD OF GOVERNORS  
HELD AT 10.00 A.M. ON 14<sup>TH</sup> AUGUST 2004, AT V.N.I.T., NAGPUR.**

The following were present :

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|---|--------------------|
| 1. Prof. Ashok Misra, Director, IIT, Bombay | Chairman           |
| 2. Shri V. R. Jamdar                        | Member             |
| 3. Dr. R. W. Khare                          | Member             |
| 4. Prof. A. D. Chopde                       | Member             |
| 5. Prof. C. S. Moghe, i/c Director          | Member – Secretary |

Prof. P. D. Porey of V.N.I.T. attended the meeting as a special invitee.

Dr. Rame Gowda, Dr. Vijay Bhatkar, Dr. K. Subramanian, nominee of Govt. of Maharashtra, and representative of MHRD did not attend the meeting. In his preliminary remarks, the Hon. Chairman made mention of the special significance of the Board's meeting.

The following agenda was discussed :

**06.01 To confirm the draft minutes of the 5<sup>th</sup> meeting of the Board of Governors held on 10<sup>th</sup> May 2004.**

The Board confirmed the draft minutes of the 5<sup>th</sup> meeting of the Board of Governors held on 10<sup>th</sup> May 2004.

**06.02 To note the Action Taken Report on resolutions of the 5<sup>th</sup> meeting of the Board of Governors.**

- (i) The Board noted the Action Taken Report.
  - a. The Board requested the Director to ask the Enquiry Officer to expedite the proceedings in the Departmental Enquiry instituted against Shri D. K. Dixit (Ref. Item No. 05.20 (2)).

- b. The request of Dr. J.K. Shukla for extension of lien up to 7-12-2005 was discussed. The Board maintained that the decision taken earlier would stand in view of the fact that Dr. Shukla had availed a total of 394 days of leave without pay between 10-9-2001 and 6-1-2003 prior to the current lien of one year.
- (ii) The Board placed on record its appreciation of the services rendered by the outgoing Teacher Representative, Prof. A.G. Deshpande and extended a warm welcome to the incoming Representative, Prof. A.D. Chopde.

**06.03 To approve the conferment of degrees and awards during 2<sup>nd</sup> Convocation of the Institute.**

The Board approved the conferment of degrees and awards as proposed. The Board congratulated the faculty and students for their excellent work towards their academic achievements.

**06.04 To ratify the notes approved by the Chairman BoG.**

- a) To grant lien to Ms. C. Radha, Lecturer in Mathematics.
- b) To approve the recommendations of Screening Committee for assessing suitability of the Non-teaching employees for continuation in service for at most 2 years more beyond the age of 58 years.

The Board ratified the notes approved by the Chairman.

**06.05 To approve the draft Annual Report for the year 2003-2004.**

The Board approved the draft Annual Report with the suggestion to incorporate in the report the organogram of the Institute, information about the TEQIP scheme and any other suggestions that may be received from members by 23<sup>rd</sup> August 2004.

**06.06 Implementation of GoI O.M. dated 7<sup>th</sup> June 2004 for merger of 50% DA in Basic Pay.**

The Board approved the implementation of the provision of Govt. of India OM No.

F.20-38/2003-TS.III dated 11<sup>th</sup> June 2004.

**06.07 To consider constitution of "Grievance Committee" for the faculty and Staff.**

The Board resolved to constitute a Grievance Committee as follows :

1. Senior faculty of the Institute not holding any additional assignment (to be nominated by the Director) – Chairman
2. One nominee of Staff Association – Member
3. One nominee of Non-teaching Employees Union – Member
4. Nominee of Director, NEERI, Nagpur – Member

**06.08 Incentives to Non-Teaching employees for exemplary work.**

The Board resolved that provision may be made for cash awards for exemplary work / outstanding performance by non-teaching employee(s). Such employees may also be suitably felicitated. The Director shall work out the necessary modalities.

**06.09 To approve the constitution of Departmental Promotion Committee (DPC).**

The Board constituted the DPC as under :

1. Dy. Director – Chairman
2. Dean (Adm) – Member
3. Representative of Minority Community – Member
4. Representative of Backward Class Community – Member
5. Head of the Department concerned – Member
6. Registrar – Member–Secretary

At least one of the two members at Sl.No. 3 and 4 shall be from out side V.N.I.T., preferably from a Central Govt. organization / institute.

**06.10 To note and approve the minutes of the 3<sup>rd</sup> meeting of the Finance Committee held on 26<sup>th</sup> July 2004.**

The Board noted and approved the minutes of the Finance Committee meeting held on 26 July 2004 which included the financial reports and the balance sheet (modified as suggested) for the year 2003-2004.

**06.11 Any other item(s) with permission of the Chair.**


**A. Request for approval for visit of faculty member(s) to International Conferences abroad.**

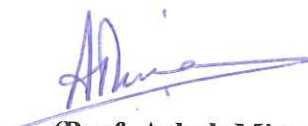
The Board approved the visit of Prof. M. K. Khedkar to enable him to present his paper in the international conference (Oct 10-13). The application of Prof. Khedkar for attending the conference had been duly forwarded by his Department and recommended by the Director.

**B. To approve the recruitment qualifications for the posts of Electrical Supervisor & Jr. Hindi Translator.**

The Board approved the recruitment qualifications for the posts of Electrical Supervisor and Jr. Hindi Translator as proposed.

The meeting ended with a vote of thanks to the Chair.

  
(C. S. Moghe)  
Member – Secretary

  
(Prof. Ashok Misra)  
Chairman