

विश्वेश्वरय्या राष्ट्रीय प्रौद्योगिकी संस्थान, नागपुर  
VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY, NAGPUR

Minutes of Meeting of Deans and Director Held on 28.08.2013

Dean(FW)/4845  
Dt: 30/08/2013

Participants:

1. Dr. Narendra Chaudhari, Director
2. Dr. R. K. Ingle, Dean (Faculty Welfare)
3. Dr. O. R. Jaiswal, Dean (Academic)
4. Dr. H. M. Suryawanshi, Dean ( R & C)
5. Dr. S. R. Sathe, Dean (P & D)
6. Dr. G. P. Singh, Dean (Student Welfare)
7. Dr. B. M. Ganveer, Registrar

The following points were discussed.

1. The purchase of chemicals, small equipments/item for R & D work when sufficient funds are not available in DoE is permitted from CPDA.
2. The proposal regarding SCL having a block of 45 days in 3 years similar to CPDA is again discussed. Due to operational problem it is proposed to allow carry over of SCL from previous year to next one year only, after which it will get lapsed.
3. With effect from 1<sup>st</sup> January 2014, it is suggested to reserve Qtr 2 to 9 for Professor only. In case no application from Professor is available, it may be allotted to Associate Professor.
4. Due to GoI directives and observation of audit, it is proposed to limit the telephone expense for HoD/HoS/FIC/Chief Warden/Warden/Chairman/ etc to Rs. 500/- per month and Deans/ Registrar Rs. 800/- per month in their respective cabins or offices only. Others having zero dial facility will be charged as per actual. This will be effective from 1<sup>st</sup> September 2013.
5. Dean(Acad) informed about the progress of convocation committees and Director is requested for follow up of Chief Guest's speech.
6. Due to late start of 1<sup>st</sup> year teaching, the loss of academic may adjusted by taking extra Lecture by individual faculty.
7. The progress of MIS is informed by Dean(Acad). Director suggested in long run, the MIS preparation and handling must be the responsibility of Institute.
8. Dean(Acad) informed about the well working of the faculty & student mentor program.
9. Dean (P & D) & FIC (Construction) is requested to check with NMC regarding approval of plan for Institute buildings.

Meeting ended with thanks to the Chair.

*R.K. Ingle*  
Dr. R. K. Ingle  
Dean (Faculty Welfare)

Submitted to the Director for kind approval

*approved.*  
*N. Chaudhari*  
30 AUG 2013

To  
All above members