VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY, NAGPUR

Dean (Acad)/229
Date: 09.01.2014

Minutes of the Meeting of Head of Departments & Deans with the Director on 3rd January 2014 at 3:00 PM at Senate Hall

Following persons were present:

1. Dr. N. S. Chaudhari, Director
2. Dr. G. P. Singh, Dean (Student Welfare)
3. Dr. S. R. Sathe, Dean (P & D)
4. Dr. O. R. Jaiswal, Dean (Academic)
5. Dr. H. M. Suryawanshi, Dean (R & C)
6. Dr. S. S. Umare, HoD Chemistry Department
7. Dr. S. V. Bakre, HoD, Applied Mechanics Department
8. Dr. Sunil Bhat, I/c HoD Electrical Engineering Department
9. Dr. R. S. Gedam, I/c HoD Physics Department
10. Dr. Yogesh Deshpande, HoD Humanities Department
11. Dr. R. B. Deshmukh, HoD Electronics Engineering Department
12. Dr. P. P. Chakravarthy, HoD Mathematics Department
13. Dr. I. L. Muthreja, I/c HoD Mining Engineering Department
14. Dr. R. K. Paretkar, HoD, Metallurgy and Materials Engineering
15. Dr. S. B. Thombre, HoD Mechanical Engineering Department
16. Dr. Mrs. R. J. Kotharkar, HoD, Architecture & Planning Department
17. Dr. P. S. Deshpande, HoD Computer Science Department
18. Dr. A. R. Tembhurkar, HoD Civil Egineering Department
19. Dr. K. L. Wasewar, HoD Chemical Engineering Department
20. Dr. Rajendra Yerpude, I/c Registrar

Director welcomed all with new year greeting.

- Regarding PA system installation and operation, it is decided that a meeting of Department co-ordnators with the Technical team in-charge of PA system will be arranged on Tuesday, the 7th January at 4:00 at Board room. Head of those departments where 1st year classes are held are requested to send their co-ordinators. Other departments can also send their co-ordinators, if needed. Further co-oridnation for smooth functioning of PA System will be done with the help of Technical team (informed to all HoDs) in-charge of PA System.
- All Departments have sent the power point presentation as desired by the Director. After going through them, further requirements, if any will be conveyed.
- It is resolved that faculty members will be requested to ensure that they are available for the first week classes of the academic session. If, due to unavoidable circumstances, they are unable to engage the first week classes of academic session, then, alternative arrangements for these classes shall be made with information to HoD.

- In order to avoid the beginning of academic session in the last week of December, possibility of making first five Saturdays of EVEN Semester as working days shall be explored. This will help in completing this semester by 1st week of May.

- Elaborate discussion took place on the issue of seeking feedback on HoD, Deans. Wide range of opinions were expressed. These include: why there is a need for feedback on HoD, Deans; Can such feedback have some negative effects, what is the purpose of such an exercise; is it consistent with the other evaluation practices of the Institute. At the end, it is decided to modify the proposed format to reflect feedback on Office of HoD and Deans rather than feedback on individuals. A committee comprising of Dr R B Deshmukh, Dr Rajashree Kotharkar, Dr. S B Thombre and Dr R R Yerpude is requested to workout the modified format before next HoD meeting.
- Dean (Acd) informed that the next Senate is scheduled on 24th January 2014. 2nd Semester B. Tech. Students will attend the 7th January webcast of New Year Message of the President of India at the Auditorium.
- In response to one query, it is decided that if a course is being credited by only Ph D scholars, and if the number of registered participants are less than five, then, teaching load of that course will not be counted.

Meeting ended with thanks by the Director to all.

The above minutes are approved by the Director

Dr. O. R. Jaiswal
Dean (Academics)

Copy to:
All Deans/ HoDs / Registrar

CC: The Director