

# Visvesvaraya National Institute of Technology, Nagpur

## Notice

**Attention:** All Ph D Scholars of the VNIT

### **List of documents to be submitted at the time of Thesis Submission along with the Final Thesis.**

For hassle free submission of Thesis in Academic Section the documents must be in order as mentioned above.

Sr. No.	Name of Documents	Remark
1	Covering Letter	To be issued by Supervisor & HoD (after Pre-Submission Seminar)
2	Check List Format	Format for the Notice link below: <a href="https://vnit.ac.in/index.php/phd-related/">https://vnit.ac.in/index.php/phd-related/</a>
3	Pre-Submission Seminar Report	Submit Original copy (if Available) otherwise Xerox copy
4	Undertaking	Filled at the time of Pre-Submission Seminar
5	Plagiarism Report	Must be Computer Generated
6	Registration Letter	Issued at the time of Admission to VNIT
7	No Dues Certificate	<a href="http://vnit.ac.in/academic/wp-content/uploads/2020/07/No-Dues-for-PhD.pdf">http://vnit.ac.in/academic/wp-content/uploads/2020/07/No-Dues-for-PhD.pdf</a>
8	Exam Fee Receipt	Attach Rs.30000/- Receipt paid for Final Defense
9	Grade Card	Grade Till Last Semester Attended
10	Compact Disc (CD)	Thesis & Synopsis
11	2 Copies of Thesis & 1 Copy of Synopsis	Synopsis must be Soft Bound
12	Original Id Card	Issued by Institute
13		<ul style="list-style-type: none"><li>• <b>Important Note :</b> Before submitting all the above mentioned documents along with thesis, <b>their thesis title must be entered in AIMS by their supervisor.</b></li><li>• After submission of thesis, an acknowledgment will be issued to Ph. D scholar, which contains the detailsof "THESIS TITLE", Ph.D scholar Hindi Name, all information must be confirmed by PhD Scholar and has to sign a copy of acknowledgment as confirmation. <b><u>NO change in Thesis Title and name (English / Hindi script) mentioned in the verified signed acknowledgment will be considered thereafter.</u></b> If any correction in the English/ Hindi name mentioned in their thesis acknowledgment then they must complete the process of Correction of Name (Both in English And Hindi) well before the day of thesis submission so that submission of Ph. D thesis will be done smoothly and in-time.</li><li>• Ph. D scholar can check their Hindi name in AIMS login: Login&gt;&gt; Browse&gt;&gt;Registration&gt;&gt;Master&gt;&gt;Update student details.</li><li>• Any correction regarding Name change / Hindi name please email the details to <a href="mailto:asst_registrar@vnit.ac.in">asst_registrar@vnit.ac.in</a>. Personal / telephonic requests will not be entertained.</li></ul>

Dy. Registrar