

Recruitment of Staff in Non-Teaching Cadre in Group B & Group C at VNIT, Nagpur

(Advertisement No. Admin/Adv-01/2022 dated 28th November, 2022)

Scheme of Examination

Skill Test and Written Test both will be of Objective Multiple Choice Questions type.

Part	Test / Examination	Max Questions	Max Marks	Duration	Total Duration
A	Skill Test	50	200	1 Hour	3 Hours
B	Written Test	100	400	2 Hours	

Schedule for Skill Test and Written Test

Sr. No.	Name of the Post	Date	Time
1	Technical Assistant	25-02-2023	09:00 AM -12:00 PM
2	Office Attendant / Lab Attendant	25-02-2023	02:00 PM - 05:00 PM
3	Technician	26-02-2023	09:00 AM -12:00 PM
4	Superintendent	26-02-2023	02:00 PM - 05:00 PM
5	Personal Assistant	27-02-2023	09:00 AM -12:00 PM
6	SAS Assistant	27-02-2023	09:00 AM -12:00 PM
7	Jr. Engineer (Electrical)	27-02-2023	02:00 PM - 05:00 PM
8	Senior Stenographer	27-02-2023	02:00 PM - 05:00 PM
9	Library and Information Assistant	28-02-2023	09:00 AM -12:00 PM
10	Senior Assistant	28-02-2023	02:00 PM - 05:00 PM
11	Jr. Engineer (Civil)	01-03-2023	09:00 AM -12:00 PM
12	Junior Assistant	01-03-2023	02:00 PM - 05:00 PM
13	Senior Technician	02-03-2023	09:00 AM -12:00 PM
14	Stenographer	02-03-2023	02:00 PM - 05:00 PM

- Applicants should take their seats at the Exam Centre at least 30 minutes prior to the scheduled test time.
- **All the shortlisted candidates must bring the print-out of Online Submitted Application Form with ID number assigned, along with their original identity proof (Passport / Aadhar Card / Voter ID / Driving Licence) while appearing for Skill Test and Written Test.**
- If a candidate has applied for one or more posts then printout of Online Submitted Application Form (with ID number) for each post is required for appearing in Skill Test and Written Test.
- **Venue:** Class Room Complex / Various Departments of VNIT Nagpur.
- Detailed room-wise seating arrangement will be displayed **near Class Room Complex.**

IMPORTANT INSTRUCTIONS FOR CANDIDATES

1. Medium of Test / Examination is English.
2. No candidate shall be permitted to enter the Examination Centre after start of Test.
3. No candidate shall be permitted to leave the Examination Centre before the end of Test / Examination.
4. On completion of the examination, candidates are advised to wait for instructions from the invigilator and not to leave the Examination Centre until instructed to do so.
5. Candidates are advised to arrive at VNIT Campus at least one hour prior to start of the Test / Examination, so that they do not face any difficulty in locating the Examination venue.
6. **No Candidate would be allowed to enter the Examination Centre, without printout of Online Submitted Application Form and Valid ID Proof.**
7. Candidates are advised to carry only the following items with them at the Examination Centre:
 - a) Printout of Online Submitted Application Form and Valid ID Proof
 - b) A simple blue colour Ball point pen
 - c) Personal transparent water bottle
8. The Candidates must bring PwD Certificate issued by the Competent Authority, if claiming relaxation under PwD category.
9. Candidates are **NOT allowed** to carry any personal belongings including electronic devices, mobile phones, smart watch etc. at the Examination Centre. Examination Officials will not be responsible for safety of personal belongings of the Candidates.
10. Questions will be based on syllabus for the Skill Test and Written Test, already notified in the advertisement.
11. There are **04 (Four) marks for each correct answer and -1 (Minus One) mark for each wrong answer in both Skill Test and Written Test.**
12. All shortlisted candidates (as per the list displayed on institute website) will have to appear for both the Skill Test and Written Test on scheduled date(s) and time. Absence in any of the two tests would be treated as absence in the selection process.
13. No TA/DA will be provided for appearing in the Skill Test and Written Test.
14. Candidates should make their own arrangements for stay and other logistics.
15. Skill Test will be of qualifying nature. The qualifying criteria for skill test is 50 percentile.

- 16. Provisional selection list will be based on the performance of Written Test only, provided the candidate qualifies in the Skill Test.**
17. Provisionally selected candidates must produce all the relevant original documents which they have claimed in their application form whenever called for, failing which their candidature is liable to be cancelled.
18. Candidates should not adopt any malpractices or indulge in any unfair means in examination. The Examination Centres are under surveillance of CCTV.
19. At any stage, if it is found that any information provided by the candidate is not correct, his/her candidature will be treated as cancelled.
20. Institute may reject any or all the candidates, if their performance in selection process is found to be non-satisfactory, for the post they applied for.
21. Decision of the Director, VNIT Nagpur will be final in all the respect.
22. Candidates are advised to check updates on VNIT, Nagpur website regularly.

Chairman
Recruitment Management Committee-2022