

VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY NAGPUR 440010
Department of Civil Engineering

Requirement of Contract Staff for the Project of TPQA to work on various consultancy project ongoing in the Department of Civil Engineering, through third party outsourcing agency.

S.N.	Qualification	Salary
1	Senior Project Assistant -Civil Works (2No) should have Degree in Civil Engineering, with at least 5+ years of experience in Third Party Consultancy Works/Construction, Project Management, Interaction with Client, Appraisals report presentation with client and Maintenance of Buildings works. The applicant should have adequate knowledge of Project Management, Quality Control, Team Guidance, Expertise in Advisory, Time Schedule Management and interpretation of results and measures to be adopted thereupon to enhance the executed quality, building material testing procedures, Non-Destructive Testing, building services, construction procedures & practices, candidate with higher qualification/experience shall be given preference.	The remuneration will be Rs. 35,000/- per month, consolidated.
2	Quality Assurance and Quality Control Engineer Civil Works (2 No) should have Degree/Diploma in Civil Engineering, with at least 2+ years of experience in case of Diploma Holder and 1+ years Experience for Degree Holder. in Maintenance of Buildings works and having specific experience in Quality Control and Quality Assurance. The applicant should have adequate knowledge of IS Codes and CPWD Manuals and proficiency in computer aided drafting, candidate with higher qualification/experience shall be given preference.	The remuneration will be Rs. 25,000/- per month, consolidated.
3	Project Assistant- MEP Works (2No). (Electrical Engineer/ Mechanical Engineer), should have Degree in Electrical Engineering/Mechanical Engineering, with at least 2+ years of experience in, Electrical & Mechanical installations & Allied Works. Knowledge of HVAC, etc. Audit services of MEP Works, Experience of installation, Listing and commissioning of all MEP Systems of building works. The applicant should have adequate knowledge of quality control, MEP procedures & practices and proficiency in computer aided drafting, candidate with higher qualification/experience shall be given preference.	The remuneration will be Rs. 30,000/- per month, consolidated.
4	Stenographer - (1No). should have minimum educational qualification required is 10+2 or equivalent from a recognized Board or University. The applicant should have pear for one dictation for 10 minutes either in Marathi or in English at the speed of 100 words and 80 words per minute. At least 2+ years of experience.	The remuneration will be Rs. 24,000/- per month, consolidated.
5	Office Associate (1No) should have minimum educational qualification required is 10+2 or equivalent from a recognized Board or University. The applicant should have Hands-on experience with "back-office" computer systems, In-depth knowledge of office management procedures. Graduate in any Discipline Post Graduate candidate would be given preference.	The remuneration will be Rs. 24 24,000/- per month, consolidated.

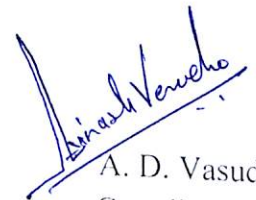
The requirement will be initially for a period of six months & extended for another six months based on satisfactory performance, through third party outsourcing agency. The posts will be coterminous with the duration and requirement of the project. Interested candidates may apply on or before 5:30pm on 16-02-2024 with an

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attachment of resume mentioning Educational Qualifications Professional Experience (if any), contact details including phone numbers. An Amount of Rs. 10000 per month will be provided as Allowance for travelling, Rent & meal expenditure for post no 1 to 3. Please mention on the envelope "TPQA of various works of Civil Engineering Department", also mention the name of the post applied for. These applications can be hand dropped or Speed Posted in an envelope, at/to the "Registrar, VNIT, South Ambazari Road Nagpur 440010 or Office of The Head Department of Civil Engineering, VNIT, Nagpur, South Ambazari Road, Nagpur-440010, Maharashtra" office. No TA&DA would be paid for attending the interview if candidate is shortlisted.

Note: Mere fulfillment of qualifications-experience requirements does not entitle a candidate to be informed/called for the interview. Candidates will be shortlisted based on their academic performance & professional experience. Then only the shortlisted candidates will be called for an interview and informed accordingly. No correspondence whatsoever will be entertained from candidates regarding reasons for not being called for interview, conduct and result of interview. These requirements are through third party outsourcing agency and for limited period of time. The decision of the **Director, VNIT Nagpur** will be final in all respect.

Registrar



A. D. Vasudeo,
Coordinator.